

## Minutes of Full Council Meeting

A meeting of the Full Council took place on Tuesday 6 February at 19.30 in the Small Hall, Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

### **Councillors Present:**

Cllr J Greenwood - <b>Chair</b>	Cllr M Maund – <b>Vice Chair</b>	Cllr S Allen-Shepherd
Cllr Dickey	Cllr A Girling	Cllr S Gulleford
Cllr V Murrell	Cllr A Peck	Cllr S Redgewell
Cllr D Webb	Cllr M Woodcraft	Cllr B Wood

Also in attendance: Clerk to the Council and 2 members of the public.

### 164/23 **Apologies for absence:**

Apologies were noted from Cllrs Birkin, Kitley, and Hatton

### 165/23 **Declarations of interest:**

No Declarations of Interest

### 166/23 **Chairs Announcements:**

The Chair advised the council that a meeting with the trustee of Brook Meadows was arranged for this week where the urgent need for management of the meadows in the short term would be discussed along with any possible long-term options.

### 167/23 **Minutes of Meeting:**

The minutes of the meeting held on 9<sup>th</sup> January were proposed, seconded, and unanimously **Resolved** as being an accurate record and duly signed.

### 168/23 **Public questions:**

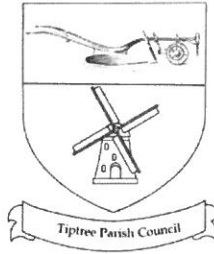
There were no questions from the Public.

### 169/23 **Receipt of Approved Minutes:** Council determined to receive the minutes in full and **unanimously** agreed to receive and note the minutes of:

Minutes of the Planning Committee	5 <sup>th</sup> December 2023
Minutes of the Amenities Committee	12 <sup>th</sup> December 2023
Minutes of the Policy & Finance Cttee.	21 <sup>st</sup> November 2023
Minutes of the Highways Committee	21 <sup>st</sup> November 2023

### 170/23 **District and City Councillor reports**

- Essex County Councillor Report – there was no report received.
- Colchester City Councillor (CCC) Report – Both Councillors Mannion and Dundas were not able to attend the meeting. Cllr Mannion had advised that he was in contact with Thurstable School about the closure of their 6<sup>th</sup> Form and that going forward there would be a regular meeting between Councillor Mannion and the school.



- 171/23 **Clerks Report:**  
**The Clerk's report was received and noted.**  
The community video was discussed, and the Council ask the clerk to speak with the producers of the video to gain further insights of who would be involved in the video and to bring it back to next full council meeting for decision.
- 172/23 **Payment List:** The payments for the 1<sup>st</sup> and the 15<sup>th</sup> January were unanimously approved, having been previously approved by email.
- 173/23 **Bank Reconciliation:** Cllr Wood reported that the January bank reconciliations were completed without issues.
- 174/23 **Financial Overview:** The spend to date versus budget, was presented to council. Councilors received and noted the report.
- 175/23 **Committee Appointments:**  
After discussions it was unanimously resolved to appoint Cllr Dickey to the Amenities and the Policy and Finance committee.
- 176/23 **Committee Structure:**  
It was agreed that the draft terms of reference would be reviewed by the relevant committees and that they would be brought back to the next full council meeting for further discussion.
- 177/23 **Response to FCA banking consultation:**  
The council unanimously agreed to the proposed response with one minor amendment to clarify the 1KM distance within the response.
- 178/23 **Land transfers:**
- i. Church Road - It was unanimously agreed that the council would pay the sellers fees to a maximum of £910.
  - ii. Thyme Road - It was unanimously agreed that the clerk can instruct the solicitor to start the transfer process for the land at Thyme Road. A budget of £1500 was agreed.
- 179/23 **Property Audit:**  
It was resolved by a majority decision to engage LHL property auditors on a no win no fee basis to reclaim the proposed refund for non-domestic rated that have been paid at the community centre.
- 180/23 **Chair closed the meeting at 20.41:**  
Date of next meeting Tuesday 5<sup>th</sup> March

Signed .....  .....

Date 5<sup>th</sup> March 2024