

Minutes of Full Council Meeting

A meeting of the Full Council took place on Tuesday 4 April 2024 at 19.30 in the Small Hall, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr M Maund – Vice Chair	Cllr S Allen-Shepherd	Cllr A Dickey
Cllr A Girling	Cllr S Gulleford	Cllr M Hatton
Cllr V Murrell	Cllr A Peck	Cllr S Redgewell
Cllr M Woodcraft	Cllr B Wood	

Also in attendance: Clerk to the Council CCC Cllr Mannion and ECC Cllr Bently

202/23 **Apologies for absence:**

Apologies were noted from Cllrs Birkin, Greenwood, Kitley, and Webb.

203/23 **Declarations of interest:**

There were no Declarations of Interest.

204/23 **Chairs Announcements:**

The chair thanks the council for accommodating the date change.

205/23 **Minutes of Meeting:**

The minutes of the meeting held on 5th March were proposed, seconded, and unanimously **Resolved** as being an accurate record and duly signed.

206/23 **Public questions:**

There were no questions from the public.

207/23 **Receipt of Approved Minutes:**

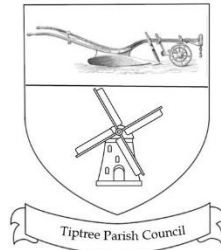
Council determined to receive the minutes in full and **unanimously** agreed to receive and note the minutes of:

Minutes of the Planning Committee	6 th February 2024
Minutes of the Policy & Finance Ctte.	20 th February 2024
Minutes of the Highways Committee	20 th February 2024
Minutes of the Amenities Committee	27 th February 2024

Following the meeting it was realised that the minutes for the Amenities Committee have not been approved, these will be re-approved at the next meeting of the full council.

208/23 **District and City Councillor reports:**

There was no report received from Essex County Cllr Bentley.



Colchester City Cllr Mannion advised that on the last planning meeting there was nothing on that Agenda for Tiptree, and reminded the council that many planning decisions are made at an officer level. He also advised that the licensing requirements for Taxi's had been reviewed and were being updated over the next 6 weeks to include amendment about limousine colour and the age of cars that are able to be used for Hackney Carriages. Finally, Cllr Mannion reminded the council of the local elections on the 2nd May 2024.

209/23 Payment List:

The payments for the 1st, 18th and 31st March were unanimously approved, having been previously approved by email.

210/23 Bank Reconciliation:

The February bank Reconciliation was completed with no issues, The March Reconciliation were being reviewed at present.

211/23 Financial Overview:

The spend to date versus budget was presented to council.
After discussion, councillors received and noted the report.

212/23 D Day 80th Commemoration

After discussion it was **Resolved** to purchase a wreath to lay at the war memorial on the 6th June. The council would then look mark VE/VJ day in 2025.

213/23 Response to Dr Roberts

The council reviewed the response that Cllr Greenwood had provide and it was **Resolved** to forward this to Dr Roberts with no amendments.

214/23 Interim Audit report

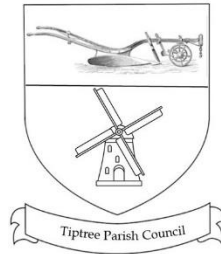
The report was received and noted.

215/23 Health and Safety Report

The report was received and noted.

216/23 Committee Terms of ref review

The committee discussed the terms of reference and that the content and principle of the terms for the committees were correct, the exception was for Policy and Finance, and how a committee could be formed in the May Meeting when ideally the chairs of the other committees should sit on this committee. The clerk will review this and provide a solution. There is additional minor amendment to be made as discussed.



217/23 Removal of Thurstable 6th Form

The council are saddened to hear of the potential closure of the 6th Form College at Thurstable. Cllr's raised concerns for the students that would now need to travel out of Tiptree for college and asked that the Highways committee to review the public transport situation.

218/23 Review of Risk Assessment

After Discussion it was resolved to accept the Risk Assessment.

219/23 Cost of Survey App for Anchor Rd consultation, Highways committee

After Discussion it was **Resolved** for the council to pay the subscription cost of £45 + VAT if needed for the consultation.

220/23 Annual Parish Meeting and reports due 12th April.

The Annual Parish Meeting was discussed, the change of date to the 25th April was noted and the Clerk reported that organisations that had received grant money would be at the event. Essex Police will also be in attendance and Rick Hylton, the Chief Fire for Essex would be in attendance and be providing a presentation to the residents of Tiptree. Chairs of committee were asked to provide their annual reports no later than the 12th April.

221/23 Chair closed the meeting at 20.08.

Date of next meeting Tuesday 7th May 2024

Signed

Date 7th May 2024