

Meeting of Tiptree Parish Council Minutes

The meeting of the Full Council took place on Tuesday 3rd June 2025 at 19.49 in the Small Hall, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr J Greenwood

Cllr A Dickey

Cllr M Woodcraft

Cllr M Hatton

Cllr A Girling

Cllr S Allen-Shepherd

Cllr W McNulty

Cllr A Peck

Cllr D Webb

Cllr S Kirtley

Cllr B Wood

Also in attendance: The Clerk and the Deputy Clerk to the Council, Colchester City Councillor (CCC) Cllr Dundas and one member of the public.

28/25 Apologies for absence:

There were no apologies for absence.

29/25 Declarations of interest:

There were no declarations made.

30/25 Chairs Announcements:

-The May payments were made late, consequently the council will be looking to improve the procedures to ensure that this does not happen again.

-The Chair announced that Cllr S Gulleford has resigned from Tiptree Parish Council.

31/25 Minutes of Meeting:

The minutes of the meeting held on 6th May 2025 was proposed, seconded, and **Resolved** by a majority as being an accurate record and duly signed.

32/25 Public questions:

There were no questions from the public.

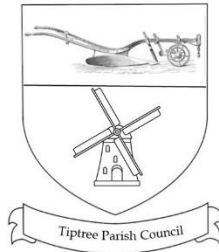
33/25 Receipt of Approved Minutes:

Council determined to receive the minutes in full and **unanimously** agreed to receive and note the minutes of:

Minutes of the Planning and Highways Committee. 8th April 6th/20th May 2025.

Minutes of the Amenities and Environment Committee. 13th April 2025.

Minutes of Community and Indoor spaces Committee. 18th March and 20th May 2025



34/25

City Councillor reports:

CLlr Dundas spoke on;

- At the annual meeting in Colchester, we now have a Lib Dem & Labour coalition.
- The new Colchester City Council mayor is Michael Lilley.
- The new deputy mayor of Colchester City Council is now Andrew Ellis.
- Local government reform will be put forward by early September from Braintree, Colchester and Tendring. Maldon might be added to this unitary.
- Next year will be the Essex Mayors election.
- The invitations for the CALC annual meeting have been sent out.
- There is a proposal for a change to planning procedures such that all applications for less than nine dwellings will be dealt with by local planning officers with no opportunity for the application to be 'called in'.

35/25

Payment List:

The payments for the month of May were Proposed, seconded and **unanimously** approved, having been previously approved by email.

36/25

Financial Overview:

The Council received a review of the budget by the Responsible Financial Officer.

37/25

Co-option of new councillor: Mrs T Leech was Proposed, seconded and **Unanimously** approved to be co-opted onto the Tiptree Parish Council.

38/25

Bank Reconciliations:

The reconciliation was completed for May and received by council.

39/25

Request for more councillors to be signatures for Payment approval:

After discussion it was proposed, seconded and **Resolved** unanimously that CLlr Dickey would be added to the bank signatories.

40/25

Council and committee meeting schedule:

After discussion it was proposed, seconded and **Resolved** unanimously that the policy and finance meeting on the 23rd of December would be moved.

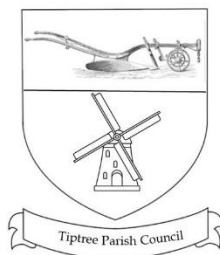
-The Planning and Highways committee would be asked if they need more meeting time in the future.

-The meeting schedule was then adopted.

41/25

Rescind decision to form a working group for the scout hut:

After discussion it was proposed, seconded and **Resolved** unanimously that the decision 202/24 to create a working group for the scout hut was rescinded.



- 42/25 **Dissolve the staffing committee.**
After discussion it was proposed, seconded and **Resolved** unanimously that the staffing committee would be dissolved.
- 43/25 **Creation of subcommittee:**
After discussion it was proposed, seconded and **Resolved** unanimously that the Community youth hub Subcommittee be created with the following members Cllr Greenwood, Cllr Dickey, Cllr Hatton, Cllr Kitley and Cllr Woodcraft.
- After discussion it was proposed, seconded and **Resolved** unanimously that the Staffing Subcommittee be created with the following members Cllr Greenwood, Cllr Allen-Shepherd, Cllr Webb, Cllr Dickey and Cllr McNulty.
- 44/25 **Terms of reference for committees:**
After discussion it was proposed, seconded and **Resolved** unanimously that benches in the open spaces and bus shelters are to come under the Amenities & Environment committee whilst the metal benches on the paved areas will come under the Planning and highways committee, Also the terms of references are to be sent to the committees for editing and recommendations referred back to full council.
- 45/25 **Engaging with the Community.**
This item was deferred to the next meeting.
- 46/25 **Chair closed the meeting at 20.59.**
Date of next meeting 1st July 2025.

Signed

Date: 1st July 2025