

Minutes of Policy and Finance Committee Meeting

A meeting of the Policy and Finance Committee took place on Tuesday 25th March 2025 at 11.00 in the Meeting Room, Community Centre, Caxton Close, Tiptree.

Present: Cllr M Maund - **Chair** Cllr Barbara Wood
Cllr J Greenwood Cllr D Webb

Also, in attendance: Clerk to the Council, The Outgoing Clerk to the Council.

029/25 **Apologies for Absence:**

Apologies were received from
Cllr E Birkin
Cllr A Dickey

030/25 **Declarations of Interests:** There were no Declarations of interest.

031/25 **Chairs Announcements:** The grant from CIF for the community centre air conditioning was rejected.

032/25 **Minutes of Meeting:**

The minutes of the meeting held on 6th January 2025 were proposed, seconded and **Resolved** with a Majority as being an accurate record and duly signed.

033/25 **Public Questions:**

There were no questions from the Public.

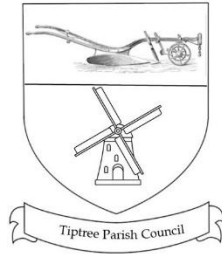
034/25 **Financial Review:** The report was noted by the Committee.

035/25 **Employee Handbook:**

The Clerk is to seek advice about the wording in section one and to put a defined gap between Section 1 and Section 2 then adjust the page numbering.

036/25 **Review of the Financial Risk assessment and Policy:**

- a) After discussion the RFO is to add an update tracking box to the Risk assessment it was then proposed, seconded and **Resolved** unanimously for recommendation for Full council approval.
- b) After discussion it was proposed, seconded and **Resolved** unanimously the Financial policy would be recommended to Full council approval.



037/25 **Chair closed the meeting at 11:48**
Date of next meeting: 24th June at 13.30 pm

Signature Date 25th June 2025