

Meeting of Tiptree Parish Council Minutes

The meeting of the Full Council took place on Tuesday 1st July 2025 at 19.34 in the Small Hall, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr M Hatton
Cllr W McNulty
Cllr Leech

Cllr A Dickey
Cllr A Girling
Cllr A Peck

Cllr M Woodcraft
Cllr S Allen-Shepherd
Cllr D Webb
Cllr B Wood

Also in attendance: The Clerk and the Deputy Clerk to the Council, Colchester City Councillor (CCC) Cllr Calverley.

47/25 Apologies for absence:

Apologies for absence for Cllr Greenwood were accepted as on personnel matters.

48/25 Declarations of interest:

There were no **Declarations** made.

49/25 Chairs Announcements:

The Airconditioning has been approved for the Community Centre and will start by the end of this month.

50/25 Minutes of Meeting:

The minutes of the meeting held on 3rd June 2025 was proposed, seconded, and unanimously **Resolved** as being an accurate record and duly signed.

51/25 Public questions:

There were no questions from the public.

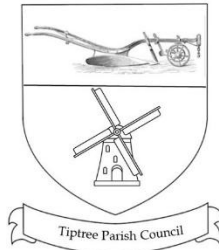
52/25 Receipt of Approved Minutes:

Council determined to receive the minutes in full and **unanimously** agreed to receive and note the minutes of:

Minutes of the Planning and Highways 3rd June 2025.
Committee.

Minutes of the Amenities and Environment 10th June 2025.
Committee.

Minutes of Community and Indoor spaces 11th 17th and 24rd June
Committee. 2025



Cllr Webb noted Minute 32/25 of Amenities and Environment committee have given the Clerk's office the authority to look in to acquiring land from Colchester City Council.

53/25 City Councillor reports:

Cllr Calverley spoke on;

- Cllr Dundas sends his apologies for not attending due to being on another meeting.
- Well done for Jill and Ross on their work for the parish councils Summer Fete stand.
- We had the Police Chief inspector visit Tiptree.
- The Army cadets are starting a new detachment in Thurstable School soon.
- Happy birthday to Tiptree Jam they have invited Cllr Calverley and Cllr Dickey visit on their Birthday we are trying to invite the Colchester Mayor.
- The Duck Pond crossing petition has nearly 1000 signatures it's in the appeal phase.
- We have been surveying the residents down Anchor Road asking about the red lines and we are collecting the results.

54/25 Payment List:

The payments for the month of June were Proposed, seconded and **unanimously** approved, having been previously approved by email.

55/25 Financial Overview:

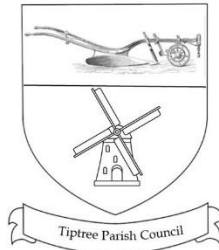
The Council received a review of the budget by the Responsible Financial Officer.

56/25 Bank Reconciliations:

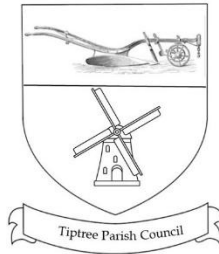
The reconciliation was completed for May and received by council.

57/25 Cllr Leech to become a part of the Community and indoor spaces committee:

It was Proposed, seconded and **unanimously** approved for **Cllr Leech** to be a part of the Community and indoor spaces committee.



- 58/25 **Cllr Allen-Shepherd to become a part of the Community and indoor spaces committee to advise on the Remembrance Sunday Parade:**
It was Proposed, seconded and **unanimously** approved for **Cllr Allen-Shepherd** to advise the Community and indoor spaces committee on the Remembrance Sunday Parade.
- 59/25 **Approval of the internal auditor:**
After discussion it was proposed, seconded and **resolved** unanimously that the council will use Heelis & Lodge auditors.
- 60/25 **Standing orders annual review:**
This item was deferred to the next meeting.
- 61/25 **Financial risk assessment and policy annual review:**
This item was deferred to the next meeting.
- 62/25 **Approval of new payment plan.**
This item was deferred to the next meeting.
- 63/25 **Terms of reference for committees:**
After discussion it was proposed, seconded and **resolved** unanimously that the terms of reference for the following committees would be adopted-
- Planning & Highways.
 - Amenities and Environment.
 - Community and Indoor Spaces.
- 64/25 **Terms of reference for committees:**
After discussion it was proposed, seconded and **resolved** unanimously that benches in the open spaces are to come under the Amenities & Environment committee Along with the bus shelters and the metal benches on the paved areas will come under the Planning and highways committee.
The terms of references are to be sent to the committees for editing then recommended back to full council.



65/25 **Engaging with the Community.**

The Chair said that the event was a success, but it would have been better if more Councillors could have attended. It was noted that some Councillors do work on Saturdays.

The council gave their thanks for all the work the Deputy Clerk, Clerk, Cllr Woodcraft, Dickey, Webb and Calverley put into the parish council stand at the summer fete.

Cllr Dickey read out all the suggestions written in by the residents at the summer fete, and all suggestions would be answered on the relevant committee.

66/25 **Chair closed the meeting at 20.27.**

Date of next meeting 5th August 2025.

Signed

Date: 5th August 2025