



Minutes of Staffing Sub Committee Meeting

A meeting of the Staffing committee took place on Friday 11th July at 11.17 in the Main hall, Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr A Dickey

Cllr J Greenwood

Cllr W McNulty

Also in attendance: Clerk to the Council

12/25 Election of Chairman:

It was Proposed, seconded and **Unanimously** approved for **Cllr Greenwood** to be the Chairman of the Sub-Committee.

13/25 Apologies for absence:

No Apologies were received.

14/25 Declarations of interest:

There were no declarations of interest.

15/25 Minutes of Meeting:

The minutes of the meeting held on 3rd July 2025 were proposed, seconded, and by Majority **Resolved** as being an accurate record and duly signed.

16/25 Exclusion of the Press and Public:

It was unanimously **Approved** that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S5) of the Local Government Act 1972.

The Clerk left the room at 1020

17/25 Approval of candidate for the Parish communication officer:

After discussion it was proposed, seconded and **Resolved** unanimously that the Clerk would offer candidate 2 the job of Parish communication officer, and if Candidate 2 declines the job offer the Clerk is to offer Candidate 8 the position.

18/25 Approval of Parish communication officer final contract:

After discussion it was proposed seconded and **Resolved** unanimously the amended contract needed to be check over by our HR advisers then sent out to the Candidate.

19/25 Chair closed the meeting at 11.43

Signed Date: