



**Tiptree Parish Council**  
**Scheme of Granting Financial Assistance**  
**Application Form**

Please complete all section in capital letters and continue on a separate sheet if necessary

<b>Your Organisation</b>	
<b>Name of Organisation</b>	
<b>Summary of aims and objectives</b>	
<b>Age groups specifically catered for, if any</b>	
<b>Is the organisation a non-profit making body</b>	
<b>Is the organisation a registered charity (If so, please give registration number)</b>	
<b>Number of members in organisation</b>	
<b>Number of members resident in Tiptree</b>	
<b>Is membership restricted in any way</b>	
<b>Do you charge a membership fee, or charge for access to your activities? Please give details</b>	
<b>Details of grant applied for</b>	



## How will Tiptree Residents benefit?

Are you making this application as part of the annual round of grant applications? (Closing date 31<sup>st</sup> March)

Yes/No

If no then please explain the circumstances

Total cost of project – **supporting estimates/quotes must be attached to your application**

Amount of grant requested

Funds available from organisation's own resources

Funds granted from other bodies (please give details)

If there is a shortfall in these figures, how do you propose to fund the deficiency?

### Previous Applications

Please give details of all grant applications made by your organisation to the Parish Council, whether successful or not in the last 5 years.



<b>Accounts</b>	
<p>Please attach a copy of your most recent account and balance sheet to this application. If you are a new organisation without accounts, please attach a copy of your budget for the year.</p>	
<b>Name of person making the grant application</b>	
<b>Address for correspondence</b>	
<b>Email Address</b>	
<b>Telephone number</b>	
<b>Declaration</b>	
<p>I confirm that I am authorised to make this application on behalf of the organisation named.</p> <p>I certify that the information provided is correct.</p> <p>I undertake on behalf of the organisation that any financial assistance will only be used for the purpose for which it was granted and will be returned to the Parish Council if it is not required for that purpose.</p>	
<b>Signed</b>	
<b>Name (Please Print)</b>	
<b>Capacity in which signed</b>	
<b>Date</b>	
<p>If your application is successful, please indicate the name and account details to which the bank transfer should be made payable</p> <p>NB Bank transfers can only be made payable to the organisation and not to an individual</p>	<p><b>Sort Code:</b></p> <p><b>Account Number:</b></p> <p><b>Account Name:</b></p>



**Data Protection – Tiptree Parish Council is registered under the Data Protection Act as a Data Controller, registration number Z1610043 and will at all times use its best endeavours to comply with the terms of the Act in all dealings with your personal data.**

**Please return the application form with supporting information to –  
Tiptree Parish Council, 56 Church Road, Tiptree, CO5 0SU or  
[clerk@tiptreeparishcouncil.gov.uk](mailto:clerk@tiptreeparishcouncil.gov.uk)**