

## **Community Committee Minutes**

The meeting of the Community committee took place on Tuesday 16<sup>th</sup> September 2025 at 19.03 in the meeting room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

### **Councillors Present:**

Cllr A Dickey

Cllr M Hatton

Cllr W McNulty Cllr M Woodcraft

Cllr S Allen-Shepherd

Also in attendance: Clerk to the Council the Community Centre Manager and one member of the public.

### **52/25 Apologies for absence:**

Apologies were proposed, seconded, and unanimously **Accepted** for Cllr Leetch due to a prior commitment.

### **53/25 Declarations of interest:**

There were no Declarations of Interest.

### **54/25 Minutes of Meeting:**

The minutes of the meetings held on 15<sup>th</sup> July 2025 were proposed, seconded, and Majority **Resolved** as being an accurate record and duly signed after the following amendments are added:

-Cllr Allen-Shepherd's Apologies were given.

-Minutes 62/25 title to be changed to Consideration of public suggestions from the Summer Fete.

### **55/25 Chair's Announcement:**

The Chair had no announcement

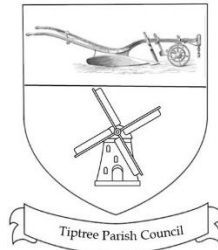
Cllr M Woodcraft arrived at 19.08.

### **56/25 Public Questions:**

No members of the public in attended.

### **57/25 Clerks Report and Update**

The Clerk informed the committee that the air condition instillation was now complete, the racking for the store rooms had been ordered, a window in the



community centre has needs replacing along with one in the office and the Christmas tree at the community centre had died over the summer.

Cllr McNulty arrived at 19.14.

58/25 **Financial overview:**

The report was presented to the committee.

59/25 **Review of the lone worker safety system:**

After discussion, it was proposed and seconded Majority **Resolved** that the clerk would sign a two-year contract for three safety devices two for the community centre and one for the council office. The Staffing committee will be informed of the decision and the reasoning.

60/25 **Council Stall at the Tiptree Christmas Street Festival on Saturday 15<sup>th</sup> of November:**

After discussion, it was proposed and seconded Majority **Resolved** that the Clerk is to book a spot at the Christmas Street Festival and Full council is to be asked for councillor volunteers for the stand.

61/25 **Planning of the Council Christmas community event for the 25<sup>th</sup> of November:**

After discussion, it was proposed and seconded unanimously **Resolved** that the clerk would book the stage at the community centre for the event and the communication officer would be asked to plan the press package for the event.

62/25 **Update of Remembrance Sunday planning:**

Cllr Allen-Shepherd presented the Remembrance Sunday parade planning to the committee during which a extremely heated discussion followed, regarding the Colchester City Councils guidelines, event insurance, notification of affected residents and safety concerns.

For the sake of order, the Chairman closed the meeting early at 20.28.

Signed .....

Date 14<sup>th</sup> October 2025