

## **Meeting of Tiptree Parish Council Minutes**

The meeting of the Full Council took place on Tuesday 2<sup>nd</sup> September 2025 at 19.38 in the Small Hall, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

### **Councillors Present:**

Cllr M Hatton

Cllr A Dickey

Cllr M Woodcraft

Cllr W McNulty

Cllr B Wood

Cllr S Allen-Shepherd

Cllr T Leech

Cllr A Peck

Cllr D Webb

Cllr J Greenwood

Cllr C Kitley

Also in attendance: The Clerk and the Deputy Clerk to the Council, The Communications officer for Tiptree parish council, Colchester City Councillor (CCC) Cllr Dundas and three members of the public.

### **67/25 Apologies for absence:**

Apologies for Cllr A Girling absence were accepted as on personal matters.

### **68/25 Declarations of interest:**

Cllr S Allen-Shepherd **Declared** a **non-pecuniary** interest in the Royal British Legion.

### **69/25 Chairs Announcements:**

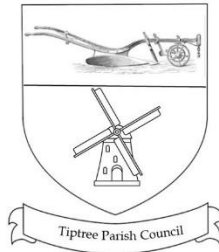
The new Communications officer was welcomed to the council. The Chairman explained that the Council had received legal advice from Colchester City Council on how to move forward the working relationship with one of our external councillors.

### **70/25 Minutes of Meeting:**

The minutes of the meeting held on 1<sup>st</sup> July 2025 were proposed, seconded, and unanimously **Resolved** as being an accurate record and duly signed.

### **71/25 Public questions:**

There were no questions from the public.



72/25

**City Councillor reports:**

Cllr Dundas spoke on;

- Colchester City council are waiting for the other parties to sign the linking agreement so planning permission for the Nine Acres POS and allotments can be issued.
- Colchester City Council has had to rewrite its new Local Plan as the A12 widening was cancelled. It should be ready by November.
- The local government reform plans for the new unitary councils will be uploaded for the public to see on Essex LGR hub.
- A 20mph speed limit is being proposed in part of Barbrook Lane.
- Colchester United FC is reportedly up for sale. It is thought this will include Florence Park training ground.

73/25

**Payment List:**

The payments for the month of July and August were proposed, seconded and **resolved** unanimously approved, having been previously approved by email.

74/25

**Financial Overview:**

The Council received a review of the budget by the Responsible Financial Officer. The Clerk reminded councillors the importance of accepting the payments list in an appropriate time.

75/25

**Bank Reconciliations:**

The reconciliation for June and July reported as completed and August is to be completed this was received by council.

76/25

**Co-opt new councillor** Mr S Akano

After discussion it was proposed, seconded, **resolved** and unanimously approved for **Mr S Akano** to be a Councillor of Tiptree Parish council.

77/25

**Co-opt new councillor** Mr C Osborne

After discussion it was proposed, seconded, **resolved** and unanimously approved for **Mr C Osborne** to be a Councillor of Tiptree Parish council.

78/25

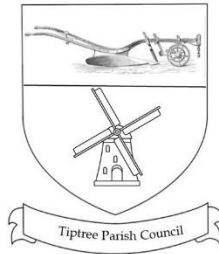
**Approval of the new Redwood savings account:**

After discussion it was proposed, seconded, **resolved** and unanimously approved for the RFO to re-invest some of the parish fund into the 1-year business saving bond with annual interest at 4.10% interest.

79/25

**Review of Social media requests form:**

After discussion it was proposed, seconded, **resolved** and unanimously approved for the council to use the social media request form.



**80/25 New content for the Website:**

The Communications Officer was congratulated on the 'facelift' given to the Parish Council website. After discussion it was proposed, seconded, **resolved** and unanimously approved for the Communications officer to create a 'support page' for residents on the parish website.

Further additions to the website were deferred for further consideration.

**81/25 Sports grant application:**

After discussion it was proposed, seconded and **resolved** by Majority that the grant application to the Old Maldonians was approved.

**82/25 Review of new draft Policies:**

The draft Social Media Policy and the draft Communications and Engagement Policy were discussed and a decision deferred pending further review.

After discussion it was proposed, seconded and **resolved** unanimously that the communications officer can contact the administrator of the Tiptree community group on Facebook.

**83/25 Review Health and Safety documents**

After discussion it was proposed, seconded and **resolved** by majority that the Health and Safety documents be accepted.

**84/25 Review of forms:**

After discussion it was proposed, seconded and **resolved** by majority that the forms would be accepted with the following forms needing adjustments:

Agenda form needed to be reworded.

The Staffing committee would review the Appraisal forms.

The Playground equipment form needed to be discussed in the Amenities and Environment committee.

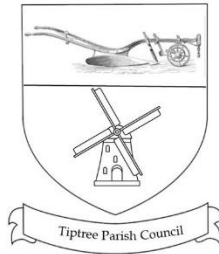
**85/25 Community engagement events**

After discussion it was agreed this subject needs more time to discuss the topic and moved to next month.

**86/25 Request for the use of the community centre without charge**

After discussion it was proposed, seconded and **resolved** by majority that the Royal British Legion could use the small hall for the poppy appeal on 23<sup>rd</sup> October and 13<sup>th</sup> November without charge.

After discussion it was approved the Community and indoor space committees for Parish Christmas event 25<sup>th</sup> November can use the main hall without charge.



87/25      **Chair closed the meeting at 21.28.**  
Date of next meeting 7<sup>th</sup> October 2025.

Signed .....

Date: 7<sup>th</sup> October 2025