

Meeting of Amenities and Environment Committee Minutes

A meeting of the Amenities and Environment Committee took place on Tuesday 9th September 2025 19.00 in the Meeting Room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr Diana Webb *Chair*
Cllr Greenwood

Cllr Anthony Peck *Vice Chair*
Cllr Barbara Wood

Also in attendance: Clerk to the Council.

60/25 Apologies for absence:

After discussion it was proposed, seconded and unanimously **Resolved** that Cllr Kitleys apologies were accepted.

61/25 Declarations of interest:

There were no Declarations of Interest.

62/25 Chair's Announcements:

- I. The Chairman read out an article from the i-newspaper reporting a Rochdale resident's dissatisfaction with their open space maintenance company and charges. The article supported TPC's policy of adopting and maintaining the open space of new developments in Tiptree.
- II. At a meeting of CNHS Simon Lister spoke about ECC's nature recover strategy and the need for Local Group involvement
- III. The Chairman reported that she had been in communications with the Clerk and Cllr Calverley about the Brazier Beacon.

63/25 Minutes of Meeting:

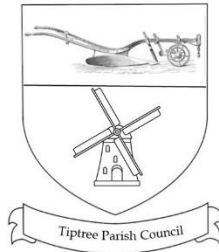
The minutes of the meeting held on 8th July 2025 were proposed, seconded, and unanimously Resolved as an accurate record and duly signed.

64/25 Public questions:

There were no public questions.

65/25 Clerk's reports and update:

- I. Windmill green information board requires the copy rights for the images.
- II. Shelters for Grove Road playing field. A decision is needed about the type of shelter together with cost.
- III. Grove Road playing field parking. A site meeting is needed to fully assess the project.
- IV. Warrior's rests access will be completed by the end of September.
- V. Agreed bus shelter maintenance. A budget needs to be agreed.



66/25 Financial Overview:

The Clerk provided a report on the financial overview.

67/25 Cycle track design for Grove Road Playing Field:

After discussion it was proposed, seconded and unanimously **Resolved** that the requested changes to the Cycle track would be made then the Clerk is to acquire three quotes for the work.

68/25 Removal of fallen tree in Park Lane:

After discussion it was proposed, seconded and unanimously **Resolved** that tree that has fallen over in park lane is to be removed at a cost of £1500.

69/25 Tree maintenance at Grove Road Playing Field:

After discussion it was proposed, seconded and unanimously **Resolved** that the Clerk would organise a site visit with the Chairman and tree surgeon.

70/25 Review of site meeting report:

After discussion about the Memorial Garden report it was proposed, seconded and unanimously **Resolved** that the Clerk would look in to gathering quotes for:

- I. Widening the access gate.
- II. Resin replacement of the path.
- III. Concrete posts to replace the wooden ones.
- IV. Interments numbering tags.
- V. A Sign for the Memorial Garden.

71/25 TCV Grant and Tasks:

The committee discussed the TCV tasks for the Grove Lake, Park Lane and Windmill Green.

72/25 Signing for acquired land on Colchester Road:

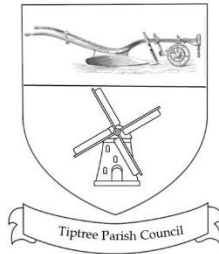
After discussion it was proposed, seconded and unanimously **agreed** that the Committee should sign the TR1 paperwork.

73/25 Review of Hiring of open areas policy:

The committee discussed and approved the points raised to the Clerks office about the hiring of Grove Road Playing field

74/25 Arranging the extraordinary meeting:

After discussion it was proposed, seconded and unanimously **agreed** that the extraordinary meeting would be held on Tuesday the 30th of September at 7 Pm, to discuss the feasibility and possibility of land that Tiptree parish council could ask for from Colchester City Council due to devolution.



75/25 Thyme Road/Caxton Close:

After discussion it was proposed, seconded and unanimously **resolved** that the Committee would recommend to Full council use of earmarked reserves as well as £6000 from general fund money for the Caxton Close replacement equipment. For the Thyme Road play equipment, the Clerk is to look in to grant funding once three quotes have been obtained.

76/25 Grant funding for new play equipment:

After discussion it was proposed, seconded and unanimously **agreed** that the Clerk is to investigate the following grants for Thyme Road play equipment:

Veola

Wooden spoon

Garfield Weston

77/25 Nine Acers:

After discussion it was proposed, seconded and unanimously **agreed** that the committee would recommend to Policy and Finance Committee that a fund to for play equipment at Nine Acres should be built up as the S106 money is likely to be insufficient.

78/25 Arranging Site visit for Warriors rest:

After discussion it was proposed, seconded and unanimously **agreed** that the Clerk is to arrange the site visit for the committee.

79/25 Church Road bus shelters:

After discussion it was proposed, seconded and unanimously **agreed** that the Clerk is to arrange for a meeting with ECC to what facilities we can spend the S106 monies on for the Bus shelters outside the Old Police Station and the Cheap Shop

80/25 Chair closed the meeting at 21.37.

Date of next meeting Tuesday 14th October at 19.00

Signed **Date 14th October 2025**