



Community and Indoor Spaces Committee Agenda

Membership: Cllr Mark Woodcraft Cllr Wendy McNulty
Cllr Solomon Akano Cllr Tatiana Leech

You are hereby summoned to a meeting of the Community and Indoor space Committee to be held Tuesday 21st October at 19.00 in the meeting room, Community Centre, 1A Caxton Close, Tiptree.

Ross Gurney

Ross Gurney
Clerk to the Council
15th October 2025

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| 1. | Election of New Chairman | To Vote |
| 2. | Election of New Vice Chairman | To Vote |
| 3. | Apologies for Absence | For Approval |
| 4. | Declarations of Interest | For Receipt |
| 5. | Minutes of previous meetings – 16th September | For Approval |
| 6. | Chair's Announcements | For Receipt |
| 7. | Public Questions: The Chair will invite questions from members of the public concerning items on the agenda (max 3 mins per person) | |
| 8. | Clerks Report and Update | For Information |
| 9. | Financial overview | For Information |
| 10. | Review of Budget and recommendation for the Policy and Finance committee | For Debate and Decision |
| 11. | Planning of the Council Christmas community event for the 25th of November | For Debate and Decision |
| 12. | Digital multimedia displays for the Community Centre | For Debate and Decision |
| 13. | Replacement quotes for windows in the Office and Community centre | For Debate and Decision |
| 14. | Replacement Christmas tree for the community centre | For Debate and Decision |
| 15. | Chair to close the meeting – Date of next meeting 18th November at 19.00. | To Note |

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes.

The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.