

## Meeting of Tiptree Parish Council Minutes

The meeting of the Full Council took place on Thursday 4<sup>th</sup> November 2025 at 19.49 in the Small hall, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

### **Councillors Present:**

Cllr T Leech	Cllr M Woodcraft	Cllr D Webb
Cllr J Greenwood	Cllr B Wood	Cllr A Girling
Cllr C Osborne	Cllr A Peck	Cllr S Akano
Cllr M Hatton	Cllr W McNulty	Cllr S Allen-Shepherd

Also in attendance: The Clerk to the Council, Cllr Paul Dundas of Colchester City Council and a member of the public.

### 121/25 **Apologies for absence:**

There were no Apologies for absence.

### 122/25 **Declarations of interest:**

Cllr W McNulty made a declaration of interest in the Community Centres Hire fees.

### 123/25 **Chairs Announcements:**

Made an announcement that the Communications officer had handed in her resignation.

### 124/25 **Minutes of Meeting:**

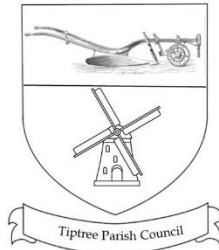
The minutes of the meeting held on 7<sup>th</sup> October 2025 were proposed, seconded, and unanimously **Resolved** as being an accurate record and duly signed.

### 125/25 **Public questions:**

There were no questions from the public.

### 126/25 **Receipt of Approved Minutes:**

Minutes of the Planning & Highways Committee	7 <sup>th</sup> October 2025.
Minutes of the Amenities and Environment Committee	9 <sup>th</sup> and 30 <sup>th</sup> September 2025.
Minutes of the Community and indoor spaces committee	16 <sup>th</sup> October 2025.
Minutes of Policy and finance committee	23 <sup>rd</sup> September 2025



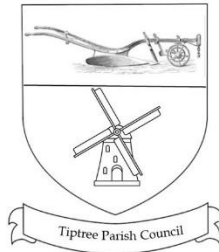
**127/25 Consideration for general funds to be allocated towards making safe the foot path along Kelvedon Road for the residents of Tiptree.**

After discussion it was proposed, seconded, unanimously **resolved** that the necessary funds from the council's general reserve would be made available for the traffic lights and skip as well as facilitate the ground staff to assist in cutting the hedge back. We will also write to the Essex County Council about this situation and the lack of pavement near the Ship Inn.

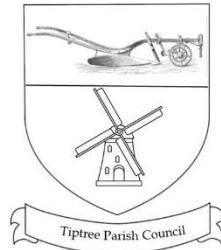
**128/25 County and City Councillor reports:**

The Council received a report from Colchester City Councillor Dundas on the following points:

- The four proposed Local government reform plans have now been submitted to the government. There will be a consultation soon and we will be made aware when.
- After the consultation mid to late March 2026, we will know which local government plan the government will decide on for Essex.
- In July 2026 the restructure order will go through parliament. Royal assent should be in September 2026. Any major requests need to be made before September at district and county level.
- May 2027 the shadow councillor's election will take place.
- The Essex mayor will be elected on 7<sup>th</sup> May 2026 and the Shadow Mayor's office will go live on 8<sup>th</sup> May 2026.
- Potentially the Parish council will take on more responsibilities when the unities take over in 2027.
- Potentially Colchester could be split up into new parish councils when the new unitary authorities take over. A Governance Review is scheduled for Summer 2026 and could potentially be extended to Tiptree to consider our requested boundary change north of Oak Road.
- The Local plan should be sent out for public consultation shortly.
- The infrastructure needed for the new housing in the North Essex area priced at £850,000,000 and Via S106 monies raised from the new housing there is only 450,000,000 being put aside.



- 129/25 **Payment List:**  
The payments for the month of October were Proposed, seconded and **unanimously** approved, having been previously approved by email and that the missed invoice would be paid.
- 130/25 **Financial Overview:**  
All budgets from the committee ready for the policy and finance committee.
- 131/25 **Bank Reconciliations:**  
Cllr Wood informed the Council the bank reconciliation was completed for October.
- 132/25 **Clarification of the members on the Community and indoor spaces committee:**  
After discussion it was proposed, seconded, unanimously **resolved** that Cllr Allen-Shepherd is a part of the committee in an advisory role only for the item of Remembrance events with no voting capability.
- 133/25 **co-opt new councillor Osbourne to the Community and indoor spaces Committee:**  
After discussion it was proposed, seconded and the majority **resolved** that Cllr Osbourne be co-opted to the community and indoor spaces committee.
- 134/25 **Consideration of approval of revised terms of reference:**  
  
After discussion it was proposed, seconded, unanimously **resolved** that the Policy & Finance committee terms of reference should be altered to specify that membership includes the Chair or Vice-chair of the three main committees.
- 135/25 **Approval for general funds to be allocated towards Planning and Highways project:**  
  
After discussion it was proposed, seconded, unanimously **resolved** that the council agreed to use the general funds for the replacement VAS at £3500.  
  
After discussion it was proposed, seconded, unanimously **resolved** that the council agreed to spend up to £1000 for the Traffic survey at Grove Lake.
- 136/25 **Request for potential court appearance of a council representative for the Graffiti at Grove Road Playing field:**  
After discussion it was proposed, seconded, unanimously **resolved** that the Clerk has the delegated authority to respond to the police about attending court for future instances. Cllr Greenwood and Cllr Peck, volunteered to represent the council if needed in court.



- 137/25 **Consideration of the Community centres:**  
After discussion it was proposed, seconded, Majority **resolved** that the council approved a minor increase in the community centre hire fees. Any other matters with the hire fees will be referred to the Community and Indoor Space Committee.
- After discussion it was proposed, seconded, unanimously **resolved** that the council will move to a new electrical supplier for the council office and a new gas supplier for the community centre.
- 138/25 **Consideration of working with the public Poppy design for Remembrance.**  
After discussion no decision was made.
- 139/25 **Consideration of the Councils ceremonial Chairmans chains:**  
After discussion it was proposed, seconded, unanimously **resolved** that the Clerk will purchase a new ribbon for the chains and investigate ways to present the clips on the old ribbon.
- 140/25 **Long term Plan for Tiptree.**  
After discussion it was proposed, seconded, unanimously **resolved** that the council will progress with the survey and bring it back to the council.
- 141/25 **Exclusion of the Press and Public:**  
After discussion it was proposed, seconded, Unanimously **resolved** that To RESOLVE that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S5) of the Local Government Act 1972. Was approved and it was also approved for the Clerk to stop the voice recording.
- 142/25 **Consideration of draft letter to Colchester City Councillors:**  
After discussion it was proposed, seconded, Majority **resolved** that council will made amendments to the letter then Cllr Greenwood will send it to the Colchester City Council councillors.
- 143/25 **Chair closed the meeting at 21.45.**  
Date of next meeting 2<sup>nd</sup> December 2025.

Signed .....

Date: 2<sup>nd</sup> December 2025