

Meeting of Amenities and Environment Committee Minutes

A meeting of the Amenities and Environment Committee took place on Tuesday 14th October 2025 19.00 in the Meeting Room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr Diana Webb *Chair*
Cllr Christian Kitley

Cllr Anthony Peck *Vice Chair*
Cllr Barbara Wood

Also in attendance: Clerk to the Council the Head groundsman and two members of the public.

89/25 Apologies for Absence:

It was proposed, seconded and unanimously **resolved** that Cllr Greenwood was unable to attend due to other commitments.

90/25 Declarations of interest:

Cllr Webb made a declaration of Interest for item 10 as being a trustee in the Friends of Tiptree Heath in a line in the budget.

91/25 Chair's Announcements:

The Chairman made an announcement on the open spaces that Tiptree parish council would like to have transferred from Colchester City Council and that the Parish council could buy the public land at the Tower end estate as per the S106.

92/25 Minutes of Meeting:

The minutes of the meeting held on the 30th September 2025 were proposed, seconded, and unanimously Resolved as an accurate record and duly signed.

93/25 Public questions:

A member of the public asked about more historical plaques around the village and asked if the parish could promote historical site with a walking route.

A member of the public asked about the request for help clearing the path at Banyards School on the Kelvedon road.

94/25 Clerks report and updates:

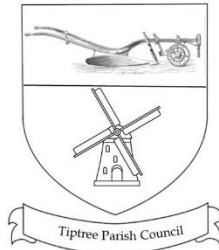
The Clerk updated the committee on the following points:

- Graffiti at Grove Road Playing Fields Skate park.

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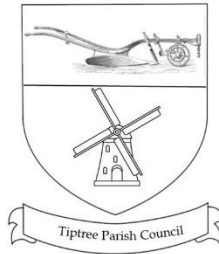
95/25 Financial Overview:

The Committee received the financial overview from the Clerk.



- 94/25 TCV request for Grove lake Ecology survey via pond dipping for Local schools:**
After discussion It was proposed, seconded and unanimously **resolved** that TCV can conduct the Ecological survey of Grove Lake with the caveat of the public are made aware of the survey and that the nets used are clean and or are new to stop cross contamination from other sites.
- 95/25 Allocation of remaining S106 funds from Application 182014/210398 for Grove Lake, Grove road and Warrior rest:**
After discussion It was proposed, seconded and unanimously **resolved** that committee would split the remaining S106 money equally from the 182014/210398 application for £130,000 per each site Grove Lake, Grove road playing field and Warrior rest.

After discussion It was proposed, seconded and unanimously **resolved** that the quote for the tree survey of Warriors rest was agreed.
- 96/25 Review of the committee's budget for the next financial year 2025-2026:**
After discussion It was proposed, seconded and unanimously **resolved** that the draft Amenities budget was agreed to be recommended to the policy and finance committee for consideration as well as the Grant policy to be reviewed for the yearly reapplication of grants.
- 97/25 Baynards Schools request for assistance from TPC Ground Staff and Essex County Council in making safe the pavement along Kelvedon Road:**
After discussion It was proposed, seconded and unanimously **resolved** that the Clerk is to look in to sourcing traffic lights, barriers, the cover from our insurance, the costing of the work and if the work can be completed before November.
- 98/25 Flowers for the planter in The Centre:**
After discussion It was proposed, seconded and unanimously **resolved** that the committee would look in to purchasing drought resistant plants for the flower planter in the Centre.
- 99/25 Windmill Green board new design:**
After discussion It was proposed, seconded and unanimously **resolved** that the quote for Windmill Green's lectin was approved.
- 100/25 Grove Road Playing Field site visit**
a) Boundary trees:
After discussion It was proposed, seconded and unanimously **resolved** that a woodland management plan would be put in place for the boundary trees at Grove Road playing Field beginning with a survey and the quote for the woodland survey was approved, as well as the quote for cutting of the hedge back was approved.



b) Shelter design:

After discussion It was proposed, seconded and unanimously **resolved** that the Clerk would look in to quotes for shade sails at Grove Road Playing Field.

101/25 Chair closed the meeting at 21.10.
Date of next meeting Tuesday 11th November at 19.00

Signed **Date** 11th November 2025