

Meeting of Tiptree Parish Council

Membership:	Jonathan Greenwood - Chair	Diana Webb – Vice Chair
	Sue Allen-Shepherd	Anthony Peck
	Ashley Girling	Mark Woodcraft
	Matt Hatton	Wendy McNulty
	Tatiana Leech	Barbara Wood
	Solomon Akano	Christopher Osborne
	Christian Kitley	

You are hereby summoned to a meeting of the Parish Council to be held on Tuesday 2nd December 2025 on completion of the Planning and Highways Meeting in the Small Hall, Community Centre, 1A Caxton Close, Tiptree.

Ross Gurney

Ross Gurney
Clerk to the Council
26th November 2025

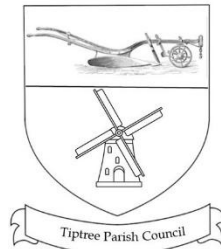
- 1. Apologies for Absence** To Accept
- 2. Declarations of Interest** For Receipt
- 3. Chair's Announcements** For Receipt
- 4. Minutes of Previous Meeting –4th November 2025** For Signature
- 5. Public Questions:** The Chair will invite questions from members of the public concerning items on the agenda (max 3 mins per person)
- 6. Receipt of Approved Minutes:** To Receive
 - Minutes of the Planning & Highways Committee 4th November 2025.
 - Minutes of the Amenities and Environment Committee 14th October 2025.
 - Minutes of the Community and indoor spaces committee 21st October 2025.
 - Minutes of the Community Youth Hub Sub committee 17th September 2025
- 7. County and City Councillor reports** To Receive
 - a) ECC Councillor Report
 - b) CCC Councillor Report

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are normally deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

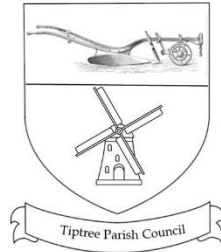
56 Church Road, Tiptree CO5 0SU. Tel: 01621 817030

Email: clerk@tiptreeparishcouncil.gov.uk

www.tiptreeparishcouncil.gov.uk



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| 8. | Payment List: Formal approval of the payment lists from November (previously approved by email). | To Discuss and Decision |
| 9. | Financial Overview | For Information |
| 10. | Bank Reconciliations: Verbal report – Cllr Wood. | To Receive |
| 11. | Consideration of the councils meeting schedule for the first half of 2026. | To Discuss and Decision |
| 12. | Consideration of adoption of the Communications and engagement policy. | To Discuss and Decision |
| 13. | Approval for general funds to be allocated towards the Community and indoor spaces committee for:
- The community centre needs to replace the exterior fire doors and to install ramps estimated budget £35,000. | To Discuss and Decision |
| 14. | Consideration for councillors to receive all the agendas and minutes for all the committees. | To Discuss and Decision |
| 15. | Request for more councillors to become signatories for the banking payments. | To Discuss and Decision |
| 16. | Consideration of the consolidation of the councils' financial systems to one computer system. | To Discuss and Decision |
| 17. | Consideration of response from Tiptree parish council as a corporate body, to the Local government reorganisation constitution. | To Discuss and Decision |
| 18. | Consideration a new system for staff payments | To Discuss and Decision |
| 19. | Consideration of the council's budget for 2026-2027 | To Discuss and Decision |
| 20. | Exclusion of the Press and Public:
To RESOLVE that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S5) of the Local Government Act 1972. | To Approve |
| 21. | Consideration of the response from Colchester City Councillor | To Discuss and Decision |



22. **Chair to close the meeting:** Date of next meeting 13th January 2025.

To Note