

Meeting of Tiptree Parish Council Minutes

The meeting of the Full Council took place on Thursday 13th January 2026 at 18.45 in the Small hall, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr D Webb - Chair	Cllr B Wood	Cllr M Woodcraft
Cllr T Leech	Cllr A Peck	Cllr A Girling
Cllr C Osborne	Cllr W McNulty	Cllr S Allen-Shepherd
Cllr M Hatton		

Also in attendance: The Clerk to the Council and Cllr Paul Dundas.

166/25 **Apologies for absence:**

Apologies for absence from Cllr Greenwood, Girling and Kitley were proposed, seconded, and unanimously accepted as they had prior engagements for this evening.

167/25 **Declarations of interest:**

There were no declarations of interests made.

168/25 **Chairs Announcements:**

There was no announcement from the Chairman.

169/25 **Minutes of Meeting:**

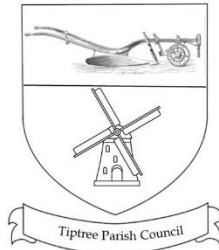
The minutes of the meeting held on 2nd December 2025 were proposed, seconded, and unanimously **Resolved** as being an accurate record and duly signed.

170/25 **Public questions:**

There were no questions from the public.

171/25 **Receipt of Approved Minutes:**

Minutes of the Amenities and Environment Committee	11 th November 2025.
Minutes of the Community and indoor spaces committee	18 th November 2025.
Minutes of the Policy and finance Committee	23 rd September 2025.
Minutes of the Staffing Sub Committee	11 th July 2025.



172/25 **County and City Councillor reports:**

Cllr Paul Dundas spoke on the following items:

- Local government reorganisation, the Mayoral election has been delayed until May 2028 this was announced in December 2025.
- The City council believe there will be local elections this year in May for both Essex county council and Colchester city council.
- The combined authority will still be going ahead without the Mayoral election.
- The Colchester City Council local plan consultation finished on Wednesday the 14th of January 2026 at 17.00.
- Reported items on the Local Members scheme for reporting issues on the road's are being fixed so please continue to report potholes and issues on the roads.
- Planning application for Mersea road (Maldon Road) 250435 application has gone to appeal.
- If you have any charities or community groups that might need support there is still a little bit left of the locality budget left.
- Colchester City councils Budget should be between 3 to 3.9%.
- The wheelie bin roll out plan has been delayed.
- Potentially at the end of February or beginning of March there will be an open evening to explain the new local plan for the residents.

173/25 **Payment List:**

The payments for the month of December were Proposed, seconded and **unanimously** approved, having been previously approved by email.

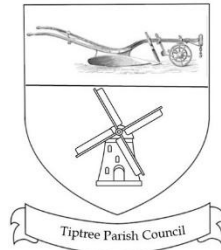
174/25 **Financial Overview:**

Full council received a report from the Clerk about the finances of the council, and the following projects were mentioned:

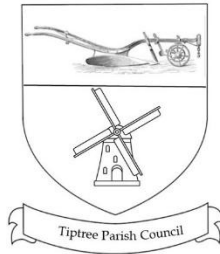
- Amenities & Environment Committee: Caxton Close/ Thyme Road New play equipment project.
- Community & indoor space Committee: Fire doors and access project.

175/25 **Bank Reconciliations:**

Cllr Wood informed the Council the bank reconciliation was completed for December.



- 176/25 **Consideration of the council's percentage increase of the residents and the Precept amount for the 2026-2027 budget.**
- a) After discussion it was proposed, seconded and **unanimously** approved, £52,574. would come from the council's General reserve to ensure that the Tiptree resident's Parish Tax would not rise more than a 3.9%.
 - b) The Precept for 2026-2027 of £438,671 was proposed, seconded and unanimously approved.
- 177/25 **Consideration for funding the Newbridge Road traffic survey from general reserves.**
After discussion it was proposed, seconded and the unanimously **resolved** that £350 from the council's general reserve would be used to pay for the survey.
- 178/25 **Consideration of diversifying from only having one training provider:**
After discussion it was proposed, seconded, unanimously **resolved** that Training Courses from both EALC and Councillor Training Support would be booked but that subscribing annually to CTS would be postponed and that the Clerk would speak to both training providers to see if they can provide more flexible learning for councillors.
- 179/25 **Consideration of approval for councillors to look in to how Walton town council ran their Christmas lights:**
After discussion it was proposed, seconded, unanimously **resolved** that Cllr Woodcraft and the Clerk would investigate and obtain quotes for the possibility of hiring a company for having Christmas lights in Tiptree and report back to Full Council.
- 180/25 **Consideration for authority to close the Cambridge and County bank account:**
After discussion it was proposed, seconded, **resolved** by a majority that the Clerk is to start the closing procedure of this bank account.
- 181/25 **Review of the council's asset register:**
During the review the Clerk talked though the additions to the Councils Asset Register.
- 182/25 **Consideration of a Community engagement, survey:**
After discussion it was proposed, seconded, unanimously **resolved** that: draft terms of reference would be written; a working party of the Full Council would be set up, and all committees would submit topics for questions for the survey by the end of February.
- 183/25 **Chair closed the meeting at 20.11.**
Date of next meeting 3rd February 2025.



Signed

Date: 3rd February 2025