

Meeting of Tiptree Parish Council

Membership:	Jonathan Greenwood - Chair	Diana Webb – Vice Chair
	Sue Allen-Shepherd	Anthony Peck
	Ashley Girling	Mark Woodcraft
	Matt Hatton	Wendy McNulty
	Tatiana Leech	Barbara Wood
	Solomon Akano	Christopher Osborne
	Christian Kitley	

You are hereby summoned to a meeting of the Parish Council to be held on Tuesday 3rd February 2026 at 18.45 in the Small Hall, Community Centre, 1A Caxton Close, Tiptree.

Ross Gurney

Ross Gurney
Clerk to the Council
27th January 2026

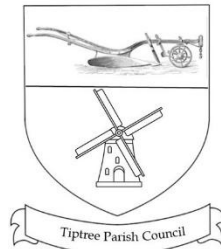
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| 1. | Apologies for Absence | To Accept |
| 2. | Declarations of Interest | For Receipt |
| 3. | Chair's Announcements | For Receipt |
| 4. | Minutes of Previous Meeting – 13 th January 2026 | For Signature |
| 5. | Public Questions: The Chair will invite questions from members of the public concerning items on the agenda (max 3 mins per person) | |
| 6. | Receipt of Approved Minutes:
Minutes of the Planning and highways Committee 2 nd December 2025. | To Receive |
| 7. | County and City Councillor reports
a) ECC Councillor Report
b) CCC Councillor Report | To Receive |
| 8. | Payment List: Formal approval of the payment lists from January (<i>previously approved by email</i>). | To Discuss and Decision |
| 9. | Financial Overview: Verbal report from the Clerk.
- Precept for 2026-2027 has been logged with Colchester City council. | For Information |
| 10. | Bank Reconciliations: Verbal report – Cllr Wood. | To Receive |

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are normally deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

56 Church Road, Tiptree CO5 0SU. Tel: 01621 817030

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www.tiptreeparishcouncil.gov.uk



11. **Consideration of adopting the new IT policy and the websites accessibility statement for the AGAR's new assertion 10 question.** To Discuss and Decision
12. **Review of the external audit reports:
Annual report for 2024-2025
Interim report for 2025-2026** To Discuss and Decision
13. **Consideration of using the councils general reserve fund to finance the Maldon road VAS project.** To Discuss and Decision
14. **Review of the Health and safety review.** To Discuss.
15. **Consideration of potential additional section to the council's standing order referencing how a committee meeting or full council can run without a Clerks present at a meeting.** To Discuss and Decision
16. **Consideration of insurance policy** To Discuss and Decision
17. **Consideration of terms of reference for the consultation working group and asking for councillors to be apart of the group.** To Discuss and Decision
18. **Chair to close the meeting: Date of next meeting 3rd March 2026.** To Note