

Meeting of Tiptree Parish Council

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| Membership: | Jonathan Greenwood - Chair | Diana Webb – Vice Chair |
| | Sue Allen-Shepherd | Anthony Peck |
| | Ashley Girling | Mark Woodcraft |
| | Matt Hatton | Wendy McNulty |
| | Tatiana Leech | Barbara Wood |
| | Solomon Akano | Christopher Osborne |
| | Christian Kitley | |

You are hereby summoned to a meeting of the Parish Council to be held on Tuesday 3rd March 2026 at 18.45 in the Small Hall, Community Centre, 1A Caxton Close, Tiptree.

Ross Gurney

Ross Gurney
Clerk to the Council
25th February 2026

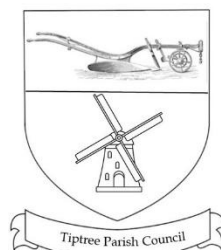
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| 1. | Apologies for Absence | To Accept |
| 2. | Declarations of Interest | For Receipt |
| 3. | Chair's Announcements | For Receipt |
| 4. | Minutes of Previous Meeting – 3rd February 2026 | For Signature |
| 5. | Public Questions: The Chair will invite questions from members of the public concerning items on the agenda (max 3 mins per person) | |
| 6. | Receipt of Approved Minutes: | To Receive |
| | Minutes of the Planning and highways Committee 13 th January 2026. | |
| | Minutes of the Amenities and Environment committee 9 th December 2025. | |
| 7. | County and City Councillor reports | To Receive |
| | a) ECC Councillor Report | |
| | b) CCC Councillor Report | |
| 8. | Payment List: Formal approval of the payment lists from February (previously approved by email). | To Discuss and Decision |
| 9. | Financial Overview: Verbal report from the Clerk. | For Information |

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are normally deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

56 Church Road, Tiptree CO5 0SU. Tel: 01621 817030

Email: clerk@tiptreeparishcouncil.gov.uk

www.tiptreeparishcouncil.gov.uk



10. **Bank Reconciliations:** Verbal report – Cllr Wood. To Receive
11. **Consideration of renewal of the office Communications contract.** To Discuss and Decision
12. **Consideration of internal controls statement.** To Discuss and Decision
13. **Consideration of festive Street light quotes.** To Discuss and Decision
14. **Consideration of the electrical provider for the Parish office.** To Discuss and Decision
15. **Consideration of who to enquire about for the keynote speaker for the Annual Parish Meeting.** To Discuss and Decision
16. **Consideration of adopting the Terms of reference for the Allotments Sub Committee.** To Discuss and Decision
17. **Consideration of terms of reference for the consultation working group.** To Discuss and Decision
18. **Consideration of funding a Community event for Mother’s day.** To Discuss and Decision
19. **Review and signing acknowledgment form for the Essex pensions report.** To Discuss and Decision
20. **Chair to close the meeting:** Date of next meeting 7th April 2026. To Note