

## **Meeting of Tiptree Parish Council Minutes**

The meeting of the Full Council took place on Tuesday 7<sup>th</sup> April 2026 at 18.45 in the Small Hall, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

### **Councillors Present:**

Cllr J Greenwood - **Chair**

Cllr D Webb – **Vice Chair**

Cllr W McNulty

Cllr T Leech

Cllr B Wood

Cllr S Allen-Shepherd

Cllr C Osborne

Cllr A Girling

Also in attendance: Cllr. Paul Dundas, The Clerk and the Deputy Clerk of the Tiptree Parish Council.

### **222/25 Apologies for absence:**

Apologies for absence from Cllr Hatton, Peck, Kitley, Akano and Woodcraft were unable to attend due to private matters proposed, seconded, and unanimously accepted.

### **223/25 Declarations of interest:**

Cllr Osborne declared a non-pecuniary interest in the insurance company's quote, as it is currently considering purchasing the organisation he is employed by.

### **224/25 Chairs Announcements:**

The Chair announced that Himself and Cllr Webb attended the Bloor homes appeal which lasted six days and was very intense. The result from the appeal will be announced at the end of May.

A special thank you to Cllr Leech, Cllr McNulty and the Deputy Clerk for running the outreach event for Woman's independents day and Mother's day, it engaged with a lot of residents and was a nice gesture.

### **225/25 Minutes of Meeting:**

The minutes of the meeting held on 3<sup>rd</sup> March 2026 were proposed, seconded, and **Resolved** by majority as being an accurate record and duly signed.

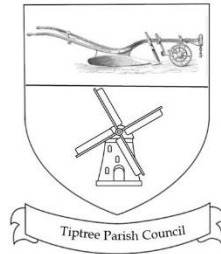
### **226/25 Public questions:**

There were no questions from the public.

### **227/25 Receipt of Approved Minutes:**

Council **unanimously** determined to receive and note the following minutes in full:

Minutes of the Planning and highways Committee      3<sup>rd</sup> February 2026.



Minutes of the Amenities and Environment committee	10 <sup>th</sup> February 2026.
Policy and Finance Committee	25 <sup>th</sup> November 2025
Community Youth hub Sub-committee	13 <sup>th</sup> November 2025
Staffing Sub-committee	11 <sup>th</sup> December 2025

228/25 **County and City Councillor reports:**

Cllr Dundas reported on the following items:

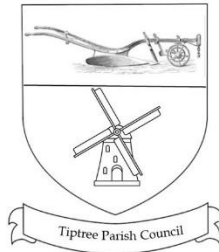
- The Chair of the Council has understated his involvement in the Bloor Homes appeal. He supported the defence of the Tiptree Neighbourhood Plan alongside Jon Miles and Colchester City Council's planning barrister. Each of them was cross-examined by a leading planning barrister representing the appellant, and they represented Tiptree well throughout the process and Tiptree can be proud of the defence that was presented.
- I have spoken to First bus and connect buses with Cllr Peck and Cllr Allen-Shepherd we now have contacts for both companies, connect bus are planning to extend their bus routes.
- Local plan under the reg 18 plan more sites were presented in Tiptree for development, the only site that Colchester is looking into is a site for 25 houses to the west of Warriors rest, off Maypole Road. Colchester is looking to increase the density of the sites that have already been selected.
- I have chased Jon Miles about the public open space which should be handed over on the 23<sup>rd</sup> of April we need to keep chasing this up.
- There is an application down Pennsylvania lane and I have called it in to the planning department due to the number of residents complaining about it.
- Colchester have announced the new waste plans and the new wheelie bins will be rolled out in Tiptree should be by the end of 2026.
- The local government reorganisation has been agreed in government and there will be five unitary councils in Essex, Colchester will be combined with Braintree and Tending, this will come in to effect in 1<sup>st</sup> April 2028.
- The mayoral authority has not been agreed on yet but should be after the May elections.
- Colchester City council will be electing 1/3 of its councillors on the 6<sup>th</sup> of May and Essex county council will be electing all their councillors on the 7<sup>th</sup> of May all these councillors will only be serving a year and 10 months.

229/25 **Payment List:**

The payments for the month of March were Proposed, seconded and **unanimously** approved, having been previously approved by email.

230/25 **Financial Overview:**

Full council received a Financial update from the Clerk.



**231/25 Bank Reconciliations:**

Cllr Wood informed the Council the bank reconciliation was completed for March.

**232/25 Review of the council's Standing orders:**

After discussion it was proposed, seconded, unanimously **resolved** that the council approved the amendments to the Standing orders.

**233/25 Review of the councils Code of conduct:**

After discussion it was proposed, seconded, unanimously **resolved** that the Code of Conduct is to be referred to the Policy and Finance committee.

**234/25 Consideration of how to move forward with Council insurance quotes:**

After discussion it was proposed, seconded, **resolved** by majority that the council will stay with the prefer vender.

After discussion it was proposed, seconded, **resolved** by majority that the Council would accept the three-year insurance contract with Zurich for £7,711.04.

Cllr Osborne abstained from voting on this item and requested it to be minuted.

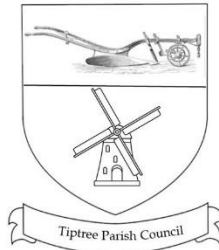
**235/25 Consideration of training recommendations from the policy and finance committee:**

After discussion it was proposed, seconded, unanimously **resolved** that in the short term the Chairs of standing committees can consult with the clerk and book training needed for councillors, also the policy and finance committee are to draft a training protocol paragraph for the council's standing orders.

After discussion it was proposed, seconded, unanimously **resolved** that the staff training requirements are to be reviewed by the Staffing Sub-Committee in conjunction with the Clerk.

**236/25 Consideration of procurement policy:**

After discussion it was proposed, seconded, unanimously **resolved** that the council would send this item back to the Policy and finance committee with the Financial regulations as new SAPP guidance has been released, the four following documents are to be combined: Procurement, Investment, reserve's policy and Fanatical regulations.



- 237/25 **Consideration of new bank accounts:**  
After discussion it was proposed, seconded, unanimously **resolved** that the Clerk is to set up investment accounts in the following banks Nationwide, Bank of Scotland and Lloyds.
- 238/25 **Consideration of new Emergency and resilience policy:**  
After discussion it was proposed, seconded, unanimously **resolved** that this policy was adopted.
- 239/25 **Update on the Annual Parish Meeting:**  
The KYD will be doing a performance; to start the evening, the Tiptree Hub will be our keynote speakers, there will be refreshments from 6.30 pm and the meeting will be starting at 7 pm.
- 240/25 **Consideration of Grant request for:**  
**Hope for Tomorrow:**  
After discussion it was proposed, seconded, unanimously **resolved** that the council would approve the £1000 grant to Hope for Tomorrow.  
Although this was going against the grant policy, the benefits to the residents of Tiptree outweighed this point.
- 241/25 **Consideration of allocating Section 106 monies for Thyme Road play area:**  
After discussion it was proposed, seconded, unanimously **resolved** that the council would allocate £54,000 from the S106 list for the Thyme road regeneration project.
- 242/25 **Considerations of projects for future Community Section 106:**  
This Item was moved to next month's meeting.
- 243/25 **Chair closed the meeting at 20.21.**  
Date of next meeting 2<sup>nd</sup> June 2026.

Signed .....

Date: 2<sup>nd</sup> June 2026