

## **Meeting of Tiptree Parish Council Minutes**

The meeting of the Full Council took place on Tuesday 2<sup>nd</sup> June 2026 at 18.46 in the Small Hall, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

### **Councillors Present:**

Cllr D Webb – **Chair**

Cllr S Allen-Shepherd

Cllr C Kitley

Cllr T Leech

Cllr C Osborne

Cllr M Hatton

Cllr B Wood

Cllr W McNulty

Also in attendance: Cllr. Paul Dundas, Cllr. Will Calverley, Cllr. Christopher Perera, and The Clerk to Tiptree Parish Council.

### 23/26 **Apologies for absence:**

Apologies for absence from Cllr Greenwood, Woodcraft and Akano who were unable to attend due to private matters proposed, seconded, and unanimously accepted.

### 24/26 **Declarations of interest:**

Cllr Hatton and Osborne made nonpecuniary declarations of interest for Item 14 consideration of grant request from Tiptree Hub.

### 25/26 **Chairs Announcements:**

The Chair announced that there is an otter now feeding at Grove Lake so if there are any dead fish in the area that is the reason. Cllr Allen Shepherd cannot make the next CALC meeting this Thursday and asked if any councillor be able to represent the council.

### 26/26 **Minutes of Meeting:**

The minutes of the meeting held on 3<sup>rd</sup> May 2026 were proposed, seconded, and unanimously **Resolved** as being an accurate record and duly signed.

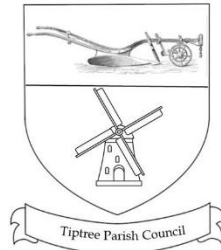
### 27/26 **Public questions:**

There were no questions from the public.

### 28/26 **Receipt of Approved Minutes:**

Council **unanimously** determined to receive and note the following minutes in full:

Minutes of the Planning & Highways Committee	7 <sup>th</sup> April 2026
Minutes of the Amenities Committee	14 <sup>th</sup> April 2026
Minutes of the Policy and finance committee	24 <sup>th</sup> March 2026



29/26

### **County and City Councillor reports:**

Cllr Dundas reported on the following items:

- Planning application 251911 on Church Road, will potentially be called in to prevent the precedence of development considered out of keeping with the street scene, including taller buildings
- Planning application 232079 Nine Acres; several correspondences from residents had been received which had been passed to the planning enforcement officer. Cllr Dundas will keep pushing this issue.
- residents have reported anti-social behaviour in Tiptree. Cllr Dundas has been in contact with the Colchester team who is acting on this, and a meeting has been arranged with them next week.
- CCC Councillor's Locality Budgets will be available soon so if there are any suggestions for projects, please let CCC Councillors know.
- CCC Councillors have been in contact with the new Essex County Councillor requesting updates on the LHP, Grove Lake crossing and reporting potholes plan.
- The Maldon Road Appeal was turned down due to the Neighbourhood Plan having allocated sites, being in date and Tiptree having consistently met its housing requirement. They are treating Tiptree Neighbourhood Plan as its own local plan as it should be.
- Colchester City Council is currently being run by the Chief Executive as the AGM failed to elect an administration. There is another AGM meeting on Wednesday but until then no planning, no licenses or meetings can be agreed.
- Local Government Reform is still going ahead.
- A new committee will be formed once the new administration has been agreed to oversee the asset transfer between councils and overseeing the community governance review.
- 75/375 buses complaints have been passed on to First buses and the Essex County councillor.

Cllr Calverley reported on the following items:

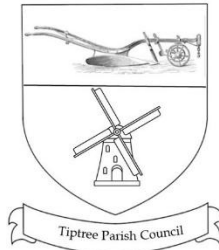
- The new bin calendar cards have been sent out to all residents, and the wheelie bins are going to be sent out in phases to the residents.
- ICBS the way NHS Essex is run is being changed.
- The Tiptree Medical Centre is looking to expand upstairs.

1918 Cllr Osborne left the meeting

1919 Cllr Osborne returned to the meeting with County Councillor, Cllr Perera

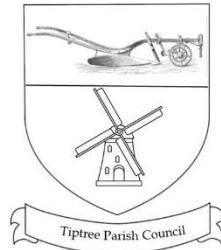
Cllr Perera was welcomed to his first meeting with TPC and reported on the following items:

- ECC has elected a new lead for the council and the new cabinet members.
- The Essex County Councils new address for the potholes and pavement.

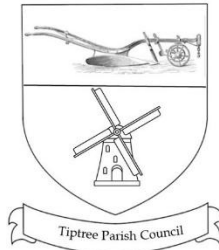


- The library books booking fee has been scrapped.  
It was agreed to inform him of current Tiptree Highways issues and projects.

- 30/26 **Payment List:**  
The payments for the month of May were Proposed, seconded and **unanimously** approved, having been previously approved by email.
- 31/26 **Bank Reconciliations:**  
Cllr Wood informed the Council the bank reconciliation was completed for April and May.
- 32/26 **Review of the Internal auditor's report:**  
  
After discussion it was proposed, seconded, unanimously **resolved** that the council accepted the report.
- 33/26 **Consideration of Annual Governance Statement 2025-2026:**  
After discussion it was proposed, seconded, unanimously **resolved** that the Annual Governance Statement was completed and approved.
- 34/26 **Consideration of the Accounting Statement 2025-2026:**  
After discussion it was proposed, seconded, unanimously **resolved** that the Accounting Statement was completed and approved.
- 35/26 **Consideration of grant request from Tiptree Hub:**  
After discussion it was proposed, seconded, **resolved** by majority that the council had approved the £3000.00 grant for the Tiptree hub charity from the ear marked reserves.  
  
The council were made aware by the Clerk that this was going outside of the grant policy.  
  
Cllr Osburne abstained from this vote and requested it to be recorded in the minutes.
- 36/26 **Review of the Code of Conduct:**  
After discussion it was proposed, seconded, unanimously **resolved** that the Reviewed Code of conduct be approved.



- 37/26 **Consideration for Bank accounts recommended from the Policy and finance committee:**  
After discussion it was proposed, seconded and **resolved** unanimously that the committee recommend to full council they open the following three bank accounts with the following funds,  
Lloyds 95-day notice period saver £100,000.  
Scottish Bank 95-day notice period saver £100,000.  
Virgin money 120-day notice period saver £100,000.
- 38/26 **Consideration of requesting ownership for unclaimed land to the south of Grove Road Playing Field:**  
After discussion it was proposed, seconded, unanimously **resolved** that the Clerk looks in to how to apply for ownership then bring it back to the council.
- 39/26 **Consideration of Terms of reference for the community youth hub subcommittee:**  
This Item was discussed by council no decision was made so moved to the next meeting.
- 40/26 **Consideration of Scout hut location being on the Nine acres land.**  
**This Item was not discussed.**  
This Item was moved to next meeting.
- 41/26 **Consideration of use of Earmarked Marked Reserves for funding Scout hut budget to go to tender:**  
This Item was moved to next meeting.
- 42/26 **Consideration of Quotes for the new exit ramps for the community centre:**  
After discussion it was proposed, seconded, unanimously **resolved** that the council approved the quote from Tag bespoke metals for £8985.60.
- 43/26 **Consideration of the next project in the Community Centre:**  
After discussion it was proposed, seconded, unanimously **resolved** that the clerk is to gather three quotes for new lighting system in the main hall.
- 44/26 **Consideration of Chair training course for Cllr Peck:**  
This item was not discussed as Cllr Peck was not at the meeting.
- 45/26 **Considerations of criteria for Remembrance Sunday sound system:**  
After discussion it was proposed, seconded, unanimously **resolved** that Cllr Hatton would research suitable systems, the clerk to look for mountings for existing speakers and is to ask the CO OP if the council can use their electrical point to run the sound system.



- 46/26 **Consideration of Christmas streetlights project:**  
After discussion it was proposed, seconded, unanimously **resolved** that the quote from Medcor for 26 set of Christmas streetlights at £22,483.56 was accepted and to be paid for from the general reserve. The types of lights are to be brought back to council.
- 47/26 **Chair closed the meeting at 20.29.**  
Date of next meeting 9<sup>th</sup> June 2026.

Signed .....

Date: 9<sup>th</sup> June 2026