

Meeting Community Youth Hub Sub-Committee Minutes

The meeting of the Full Council took place on Thursday 16th April 2026 at 19.01 in the Meeting room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr M Hatton
Miss L Gilbey
Mrs H Smith

Cllr J Greenwood
Mrs A Bilsland

Cllr M Woodcraft
Mrs J Woolven

Also in attendance: The Clerk to the Parish Council and one member of the public.

49/25 **Apologies for absence:**

Apologies for absence from Cllr Kitley were accepted as on a work commitment
Mrs Bishop has stepped down from the Subcommittee.

50/25 **Declarations of interest:**

There were no **Declarations** made.

51/25 **Minutes of Meeting:**

The minutes of the meeting held on 5th March 2026 were proposed, seconded, and unanimously **Resolved** as being an accurate record and duly signed.

52/25 **Chairs Announcements:**

The Chairman had no Announcements.

53/25 **Public questions:**

There were no questions from the public.

54/25 **Clerks Report and Update:**

The Clerk gave an update on the letters that were sent out from the last meeting.

55/25 **Financial Overview:**

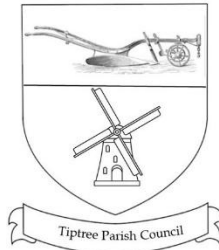
The Sub Committee received an overview of the S106 and other monies available for the Sub Committee by the Responsible Financial Officer.

56/25 **Consideration of Co-opting representatives from the Scouts and TYPO:**

After discussion It was Proposed, seconded and **Unanimously** approved that Mr C Smith was Cooped on to the Subcommittee.

57/25 **Consideration of response to the entrance on to Wilkin Drive from Grove road playing field extension:**

This item was discussed and no decision was made.



58/25 **Consideration of all sites the committee has looked in to and to recommend findings to Full council:**

After discussion It was Proposed, seconded and **Unanimously** approved that the Site at Nine Acres would be recommended to the Full council for them to decide if it is appropriate to use for the council's new youth hub.

59/25 **Consideration to request a budget from Full council to conduct investigation of the viability of selected site and produce architectural drawings:**

After discussion It was Proposed, seconded and **Unanimously** that the committee are to request permission from full council to gather quotes for preliminary drawings and concept drawing on nine acres in order to go to tender for the project.

60/25 **Consideration of recent village hall designs**

After discussion It was Proposed, seconded and **Unanimously** approved that this Item is to be brought back to the committee, and the Clerk is to enquire about the buildings plans for the Tolleshunt Knights Village hall.

61/25 **Update from the meeting with Wilkins & Sons:**

The committee received an update to the meeting from Cllr Greenwood and Cllr Hatton.

62/25 **Consideration for the Clerk to investigate funding from Action 7 of the Youth Matter: Your National Youth Strategy:**

After discussion It was Proposed, seconded and **Unanimously** approved that the Clerk is to investigate if any funding can be applied for from the action 7 of the "Your National Youth Strategy".

63/25 **Chair closed the meeting at 20.06.**

The next meeting will be on the 21st of May at 19.00.

Signed

Date: 21st May 2026