

## **Meeting of Tiptree Parish Council**

|                           |                                   |                                |
|---------------------------|-----------------------------------|--------------------------------|
| <b><u>Membership:</u></b> | Jonathan Greenwood - <b>Chair</b> | Diana Webb – <b>Vice Chair</b> |
|                           | Sue Allen-Shepherd                | Anthony Peck                   |
|                           | Matt Hatton                       | Mark Woodcraft                 |
|                           | Tatiana Leech                     | Wendy McNulty                  |
|                           | Solomon Akano                     | Barbara Wood                   |
|                           | Christian Kitley                  | Christopher Osborne            |

You are hereby summoned to a meeting of the Parish Council to be held on Tuesday 4<sup>th</sup> August 2026 at 18.45 in the Small Hall, Community Centre, 1A Caxton Close, Tiptree.

*Ross Gurney*

Ross Gurney  
Clerk to the Council  
29<sup>th</sup> July 2026

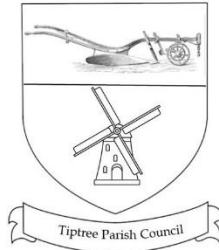
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|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1.  | <b>Apologies for Absence</b>                                                                                                                           | To Accept               |
| 2.  | <b>Declarations of Interest</b>                                                                                                                        | For Receipt             |
| 3.  | <b>Chair's Announcements</b>                                                                                                                           | For Receipt             |
| 4.  | <b>Minutes of Previous Meeting – 7<sup>th</sup> July 2026</b>                                                                                          | For Signature           |
| 5.  | <b>Public Questions:</b> The Chair will invite questions from members of the public concerning items on the agenda (max 3 mins per person)             |                         |
| 6.  | <b>Receipt of Approved Minutes:</b><br>Policy & Finance committee 26 <sup>th</sup> May 2026.<br>Youth Hub Sub - committee 16 <sup>th</sup> April 2026. | To Receive              |
| 7.  | <b>County and City Councillor reports</b><br>a) ECC Councillor Report<br>b) CCC Councillor Report                                                      | To Receive              |
| 8.  | <b>Payment List:</b> Formal approval of the payment lists from July ( <i>previously approved by email</i> ).                                           | To Discuss and Decision |
| 9.  | <b>Financial Overview:</b> Verbal report from the Clerk.                                                                                               | For Information         |
| 10. | <b>Bank Reconciliations:</b> Verbal report – Cllr Wood.                                                                                                | To Receive              |

*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are normally deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.*

56 Church Road, Tiptree CO5 0SU. Tel: 01621 817030

Email: [clerk@tiptreeparishcouncil.gov.uk](mailto:clerk@tiptreeparishcouncil.gov.uk)

[www.tiptreeparishcouncil.gov.uk](http://www.tiptreeparishcouncil.gov.uk)



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| 11. <b>Review of the council's Financial regulations.</b>                                            | To Discuss and Decision |
| 12. <b>Review of the council's Risk assessment.</b>                                                  | To Discuss and Decision |
| 13. <b>Review of Tiptree Asset Register.</b>                                                         | To Discuss and Decision |
| 14. <b>Review of council's Standing orders.</b>                                                      | To Discuss and Decision |
| 15. <b>Review of the Health and safety policy.</b>                                                   | To Discuss and Decision |
| 16. <b>Consideration of opening a council run weekend Bleeder bag training course to the public.</b> | To Discuss and Decision |
| 17. <b>Consideration of sound system for Remembrance Sunday.</b>                                     | To Discuss and Decision |
| 18. <b>Consideration of lighting quotes for the main hall of the Community Centre.</b>               | To Discuss and Decision |
| 19. <b>Chair to close the meeting: Date of next meeting 1<sup>st</sup> September 2026.</b>           | To Note                 |