

Meeting of Tiptree Parish Council Minutes

The meeting of the Full Council took place on Tuesday 4th August 2026 at 18.45 in the meeting room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr J Greenwood – **Chair**

Cllr D Webb - **Vice Chair**

Cllr S Allen-Shepherd

Cllr B Wood

Cllr M Woodcraft

Cllr A Peck

Also in attendance: The Clerk to Tiptree Parish Council.

78/26 Apologies for absence:

Apologies for absence from Cllrs McNulty, Hatton, Osborne and Leech who were unable to attend due to personal matters proposed, seconded, and unanimously accepted.

79/26 Declarations of interest:

No declarations of interest were made.

80/26 Chair's Announcements:

The Chair announced that the Community Centre had been placed on the NHS Give Blood priority venue list due to its air conditioning, which helps improve donor attendance.

81/26 Minutes of Meeting:

The minutes of the meeting held on 7th July 2026 were proposed, seconded, unanimously **Resolved** as being an accurate record and duly signed.

82/26 Public questions:

There were no questions from the public.

83/26 Receipt of Approved Minutes:

Council **unanimously** determined to receive and note the following minutes in full:

Policy & Finance committee

26th May 2026.

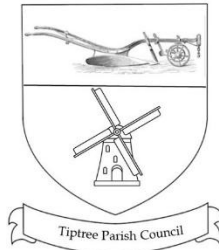
Youth Hub Sub - committee

16th April 2026.

84/26 County and City Councillor reports

Colchester City Councillor Paul Dundas reported on the following Items:

- The Colchester Plan is in the process of going through regulation 19. Cllr Dundas arranged a meeting at CCC to tighten up the Tiptree policy wording around the health hub.
- The missing-Tiptree parish boundary change requires both councils to agree the change in writing.
- Birchwood has a village green application with Colchester City Council and has been assigned a planning number now.



- The Duck pond survey letter from Essex county council will be shared with Tiptree Parish Council.
- The City Councillors are chasing Essex County Council, for what is replacing Local highways panel.
- The Local Government Review mayoral elections in May 2028 could be moved to May 2027.
- On the 31st of October 2026 the planning system changes as councillors can no longer call in planning applications, this function is to be handed over to the planning officer.

85/26 Payment List:

The payments for the month of July were Proposed, seconded and **unanimously** approved, having been previously approved by email.

86/26 Financial Overview:

Full council received a report from the Clerk about the finances of the council.

87/26 Bank Reconciliations:

Cllr Wood informed the Council the bank reconciliation was completed for July.

88/26 Review of the council's Financial regulations:

After discussion it was Proposed, seconded and resolved **unanimously** approved this item would be moved to next month.

89/26 Review of the council's Risk assessment:

After discussion it was Proposed, seconded and resolved **unanimously** the council reviewed the Risk assessment and approved the document.

90/26 Review of Tiptree Asset Register:

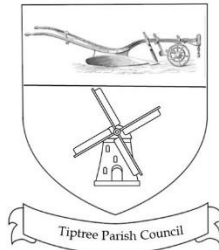
After discussion it was Proposed, seconded and resolved **unanimously** the Council completed the review and approved the asset register.

91/26 Review of council's Standing orders.

After discussion it was Proposed, seconded and resolved **unanimously** the Clerk is to clarify the wording in section 19 point E and bring the Item back to the Full council.

92/26 Review of the Health and safety policy:

After discussion it was Proposed, seconded and resolved **unanimously** the Council approved the updated policy.



- 93/26 **Consideration of opening a council run weekend Bleeder bag training course to the public:**
After discussion it was Proposed, seconded and resolved **unanimously** the Council approved to open the course up to the public.
- 94/26 **Consideration of sound system for Remembrance Sunday:**
After discussion, it was proposed, seconded, and unanimously **Resolved** that the Council allocate a budget of up to **£600.00** for the purchase of a new PA system. Should the cost exceed this amount, the purchase and associated expenditure must be referred to Full Council for approval. It was further resolved that Cllr Hatton will advise on the selection of the new PA system.
- 95/26 **Consideration of lighting quotes for the main hall of the Community Centre:**
After discussion it was Proposed, seconded and resolved **unanimously** the council approved Quote 3 for £5623.20.
- 96/26 **Chair closed the meeting at 19.46.**
Date of next meeting 1st September 2026.

Signed

Date: 1st September 2026