

Meeting of Tiptree Parish Council Minutes

The meeting of the Full Council took place on Tuesday 7th July 2026 at 18.45 in the meeting room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr J Greenwood – **Chair**

Cllr D Webb - **Vice Chair**

Cllr S Allen-Shepherd

Cllr B Wood

Cllr M Woodcraft

Cllr A Peck

Also in attendance: The Clerk to Tiptree Parish Council.

56/26 Apologies for absence:

Apologies for absence from Cllrs McNulty, Akano, Hatton, Kitley, Osborne and Leech who were unable to attend due to personal matters proposed, seconded, and unanimously accepted.

57/26 Declarations of interest:

No declarations of interest were made.

58/26 Chair's Announcements:

There was no announcement from the Chairman.

59/26 Minutes of Meeting:

The minutes of the extraordinary meeting held on 9th June 2026 were proposed, seconded, unanimously **Resolved** as being an accurate record and duly signed.

60/26 Public questions:

There were no questions from the public.

61/26 Receipt of Approved Minutes:

Minutes of the Planning and highways Committee 5th May 2026.

Minutes of the Amenities and Environment committee 9th June 2026.

Staffing Sub-committee 25th February 2026.

62/26 County and City Councillor reports

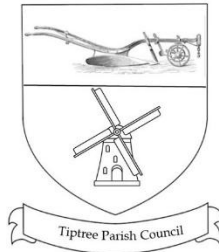
There was no report from a County or City Councillor.

63/26 Payment List:

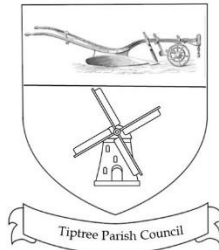
The payments for the month of June were Proposed, seconded and resolved **unanimously** approved, having been previously approved by email.

64/26 Financial Overview:

Full council received a report from the Clerk about the finances of the council.



- 65/26 **Bank Reconciliations:**
Cllr Wood informed the Council the bank reconciliation was completed for June.
- 66/26 **Review of the council's Financial regulations:**
After discussion it was Proposed, seconded and resolved **unanimously** approved this item would be moved to next month.
- 67/26 **Review of the council's Risk assessment:**
After discussion it was Proposed, seconded and resolved **unanimously** the changes were approved.
- 68/26 **Consideration of streetlights electrical quote:**
After discussion it was Proposed, seconded and resolved **unanimously** that the electrical supply contract for the council owned Streetlights was approved for SSE at a yearly cost of £7,010.40 excluding VAT.
- 69/26 **Consideration of increasing EMR from general reserves:**
After discussion it was Proposed, seconded and resolved **unanimously** that the Staffing earmarked reserve be increased from £35,000. To £79,000.
- 70/26 **Consideration of combining the CCTV and security EMR:**
After discussion it was Proposed, seconded and resolved **unanimously** that the security and CCTV ERM are combined.
- 71/26 **Review of Tiptree Asset Register:**
After reviewing the asset register the Clerk is to bring this item back next month after the following items have been added:
 - Tesco's bench
 - Check the insurance pricing for the stage
 - Laptop serial numbers
- 72/26 **Considerations of Chairmans course for Cllr Peck:**
After discussion it was Proposed, seconded and resolved **unanimously** that Cllr Peck is approved to do on the Chairmans course.
- 73/26 **Considerations of Type of Christmas lights for the streetlights:**
After discussion it was Proposed, seconded and resolved **unanimously** that option D was chosen from the Metcor.
- 74/26 **Consideration of appointing a councillor to lead the Remembrance Sunday Parade planning:**
After discussion it was Proposed, seconded and resolved **unanimously** that Cllr Allen-Shepherd leads the Remembrance Sunday event planning, and Cllr Peck will shadow the event this year.



- 75/26 **Consideration of the Freedom of Tiptree policy:**
After discussion it was Proposed, seconded and resolved **unanimously** that
unanimously the Freedom of Tiptree policy was adopted.
- 76/26 **Consideration of a community engagement Strategy:**
The council discussed this item. No decision was made.
- 77/26 **Chair closed the meeting at 19.39.**
Date of next meeting 4th August 2026.

Signed

Date: 4th August 2026