

Meeting of Amenities and Environment Committee Minutes

A meeting of the Amenities and Environment Committee took place on Tuesday 11th August 2026 19.00 in the Meeting Room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr Diana Webb - **Chair**

Cllr Jonathan Greenwood

Cllr Christian Kitley

Cllr Tony Peck – **Vice Chair**

Cllr Barbara wood

Also in attendance: Clerk to the Council, the Head Groundsman and a member of the public.

60/26 Apologies for Absence:

Apologies for absence from Cllrs Kitley, was unable to attend due to personal matters proposed, seconded, and unanimously accepted.

61/26 Declarations of interest:

No Declaration of Interest were made.

62/26 Chair's Announcements:

The Chair had no announcements.

63/26 Minutes of Meeting:

The minutes of the meeting held on the 14th of July 2026 were proposed, seconded, and unanimously **Resolved** as an accurate record and duly signed.

64/26 Public questions:

The member of the Public asked the committee to consider a campaign to encourage people not to drop litter, particularly cans.

65/26 The Clerks report and Head groundsman updated the committee on the following points:

- The newly installed shade sails at Grove Road Playing Field
- The extension to Grove Road Playing Field car park has been completed.

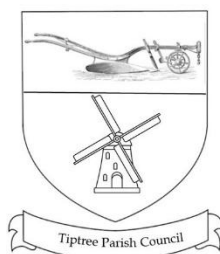
66/26 Financial Overview:

The Committee received the financial overview from the Clerk.

67/26 Consideration of Annual Tree report and action to be taken:

After discussion, it was proposed, seconded and unanimously **resolved** that all Grade 1 items be completed as soon as practicable, and that the Clerk bring quotations for all Grade 2 items in the report back to the Committee.

68/26 Consideration on how to move forward with the back pond at Grove Lake:



After discussion it was Proposed, seconded and resolved **unanimously** approved Quote 2 from soil investigations ltd for £1,357.00 to investigate the silt in the back pond at grove road playing field.

69/26 Consideration of Ecology survey quotes:

After discussion it was proposed, seconded and resolved **unanimously** approved Quote 3 £1,225.00 from ECO 360 to conduct the ecological survey in May 2027.

70/26 Consideration of application for hire of Grove road playing field:

After discussion it was proposed, seconded and resolved **unanimously** to refuse the application for the hire of Grove Road Playing Field.

71/26 Consideration of dates for Site meetings in September:

After discussion it was Proposed, seconded and resolved **unanimously** approved the site meeting for the memorial garden at 10.30 on the 20th of October and a site meeting at Grove Lake at 10.30 on the 8th of September.

72/26 Consideration of the council's water security:

This item was discussed and no decision was made.

73/26 Consideration of the Tree Policy:

After discussion it was Proposed, seconded and resolved **unanimously** approved that the tree policy would be adopted.

74/26 Consideration of the Biodiversity Action plan:

After discussion it was Proposed, seconded and resolved **unanimously** approved that the Biodiversity action plan would be adopted.

75/26 Consideration of warm weather mitigation:

After discussion it was Proposed, seconded and resolved **unanimously** approved the Clerk is to look into a water cooler for the workshop.

76/26 Confirmation of Priority Projects 2026/27:

This Item was discussed and no decision was made.

77/26 Confirmation of Projects list for 2027/28:

After discussion it was Proposed, seconded and resolved **unanimously** to approve to budget and seek funding sources (including S106) for the following projects: Grove Road Playing Field MUGA and toilets and Memorial Garden paths

78/26 Consideration of the committees next step with the previous hire of Grove road playing field:

After discussion it was Proposed, seconded and resolved **unanimously** that the Clerk is to clarify the Committee's position: while the Committee recognises that the delayed access to the field resulted in the first hour being refunded at £25, as a gesture of goodwill, an offer of £75 be made to the hirer, inclusive of the £25 relating to the first hour.

79/26 Chair closed the meeting at 21.26.

Date of next meeting Thursday 20th August at 19.00

Signed **Date 20th August 2026**