

Meeting of Amenities and Environment Committee Minutes

A meeting of the Amenities and Environment Committee took place on Tuesday 14th July 2026 19.02 in the Meeting Room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr Diana Webb - **Chair**

Cllr Jonathan Greenwood

Cllr Christian Kitley

Cllr Tony Peck – **Vice Chair**

Cllr Barbara wood

Also in attendance: Clerk to the Council and the Head Groundsman.

38/26 Apologies for Absence:

There were no Apologies for absence.

39/26 Declarations of interest:

No Declaration of Interest were made.

40/26 Chair's Announcements:

The Chairman announced that: a butterfly survey would be taking place at Park Lane Nature Reserve on 26th July at 10.30 a.m. and a meeting with Mia Hastings had been arranged for 30th July regarding the Tiptree Green Spaces Project.

41/26 Minutes of Meeting:

The minutes of the meeting held on the 9th of June 2026 were proposed, seconded, and **Resolved** by Majority as an accurate record and duly signed.

42/26 Public questions:

There were no questions from the public.

43/26 The Clerks report and Head groundsman updated the committee on the following points:

The committee received a report about:

- The reason Millins planters' plants are surviving this weather so well.
- Nine Acres S106 play equipment financial contribution.
- Start Time to Thyme Road's new equipment being installed.
- The repair of brick work at the Memorial Garden.

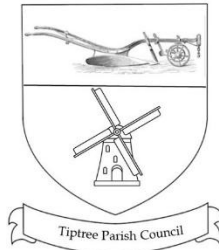
44/26 Financial Overview:

The Committee received the financial overview from the Clerk.

45/26 Consideration of changes to the Open Spaces hire policy:

- **At 19:27 Cllr C Kitley arrived**

After discussion, it was proposed, seconded and unanimously **resolved** that a paragraph stating Area C is not normally hired as the grass is managed for



biodiversity recovery but a discussion with the council could take place if a hirer particularly wished to hire this area. After the addition of this paragraph, the policy was approved

46/26 Consideration of draft Biodiversity Action Plan:

This item was discussed and is to be brought back to the Committee.

47/26 Consideration of Ecology audit of TPC open spaces:

After discussion It was proposed, seconded and unanimously **resolved** that the Clerk investigates a baseline ecology survey quotes for the committee.

48/26 Consideration of the draft tree policy:

After discussion It was proposed, seconded and unanimously **resolved** that the Clerk is to get advice on section 4 regarding the level of monitoring required for trees in a woodland setting.

49/26 Consideration of the location of shade sail Grove Road Playing Field:

After discussion It was proposed, seconded and unanimously **resolved** that the location for the shade sail should be next to the basketball court.

50/26 Consideration of the open space's narratives for the website:

After discussion It was proposed, seconded and unanimously **resolved** that the open space's narratives for the website were approved.

51/26 Consideration of hire of GRPF Bernardos application:

After discussion It was proposed, seconded and unanimously **resolved** that the committee approved this hire of Grove Road Playing Field.

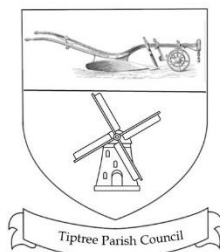
52/26 Consideration on improvements to Grove Lake back pond:

After discussion It was proposed, seconded and unanimously **resolved** that the Clerk is to go and gather advice on what the next step is to improve the back pond.

53/26 Long term budget for the Amenities and Environment Committee:

This Item was discussed; additional data is to be sort then brought back next month's meeting.

54/26 Confirmation of Priority Projects 2026/27:



This Item was discussed; additional data is to be sort then brought back next month's meeting.

55/26 Consideration of future projects:

This Item was discussed; additional information is to be sort then the item brought back next month's meeting.

56/26 Consideration of quotes for kissing gate and small gate:

After discussion It was proposed, seconded and unanimously **resolved** that the committee approved quote 2 for £601.87, from Tate Fencing and Prestige Wicker.

57/26 Consideration of Site visit dates:

After discussion It was proposed, seconded and unanimously **resolved** that site visits would be arranged for the Memorial Garden and Grove Lake in September.

58/26 Consideration of cross committee site planning for the new youth hub area:

After discussion It was proposed, seconded and unanimously **resolved** that the Amenities and Environment Committee would plan Nine Acres Play Area independently of the Youth Hub

59/26 Chair closed the meeting at 21.26.

Date of next meeting Tuesday 11th August at 19.00

Signed **Date 11th August 2026**