

Extraordinary Meeting of Amenities and Environment Committee

Minutes

A meeting of the Amenities and Environment Committee took place on Thursday 20th August 2026 19.01 in the Meeting Room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr Diana Webb - **Chair**

Cllr Tony Peck – **Vice Chair**

Cllr Barbara wood

Also in attendance: Clerk to the Council, and a member of the public.

80/26 Apologies for Absence:

Apologies for absence from Cllrs Kitley, and Cllr Greenwood as they were unable to attend due to personal matters proposed, seconded, and unanimously accepted.

81/26 Declarations of interest:

No Declaration of Interest were made.

82/26 Chair's Announcements:

The Chair had no announcements.

83/26 Minutes of Meeting:

The minutes of the meeting held on the 11th of August 2026 were proposed, seconded, and unanimously **Resolved** as an accurate record and duly signed.

84/26 Public questions:

The member of the Public raised concerns about the White goose foot plants now taking over the proposed allotment site.

The resident left the meeting at 19.25

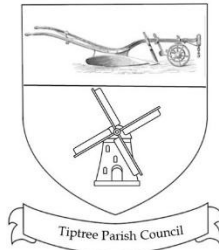
85/26 Consideration of Allotment sizes:

After discussion, it was proposed, seconded and unanimously **resolved** that ten of the allotments will be kept at their current size the remaining nineteen allotment will be split into two allotments.

86/26 Consideration of Allotment numbering:

After discussion, it was proposed, seconded and unanimously **resolved** that the allotments will be numbered in ascending order starting on the first left allotment as you enter the site and all subdivided allotment will be denoted by an A or B depending on the number of divisions.

87/26 Consideration of allotment pricing:



After discussion it was Proposed, seconded and resolved **unanimously** that the pricing for the allotments:

50 p per square meter per allotment this includes water rate - annual fee

£50 damage deposit- onetime fee

£10 for a council shed – annual fee

88/26 Consideration of Terms and conditions

After discussion it was proposed, seconded and resolved **unanimously** approved the Terms and conditions and that they be checked by the National allotment society if any recommendations are made then they are actioned.

89/26 Consideration of tenancy agreement.

After discussion it was proposed, seconded and resolved **unanimously** to approve the Tenancy agreement and that they be checked by the National allotment society if any recommendations are made then they are actioned.

90/26 Consideration of Notice board

After discussion it was Proposed, seconded and resolved **unanimously that the** Clerk is to find three quotes for a notice board that is robust and has two compartments.

91/26 Chair closed the meeting at 21.19.

Date of next meeting Thursday 8th September at 19.00

Signed **Date 8th September 2026**