



Staffing Committee Meeting Agenda

Membership: J Greenwood
D Webb

C Osborne
S Allen-Shepherd

You are hereby summoned to a Staffing Committee meeting of the Parish Council to be held on Thursday 10th September at 1900 in the Meeting room, Tiptree Community Centre, 1A Caxton Close, Tiptree.

Ross Gurney

Ross Gurney
Clerk to the Council
26th August 2026

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| 1. Apologies for Absence | For Approval |
| 2. Declarations of Interest | For Receipt |
| 3. Minutes of Previous Meeting – 6th August 2026 | For Approval |
| 4. Exclusion of the Press and Public:
To RESOLVE that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S5) of the Local Government Act 1972. | For Approval |
| 5. Consideration of request from staff member. | For Discussion and Decision |
| 6. Consideration of a review of staffing levels to meet the new facilities of the Council | For Discussion and Decision |
| 7. Consideration of temporary staff for the office. | For Discussion and Decision |
| 8. Consideration of outcomes of Freedom of information incident. | For Discussion and Decision |
| 9. Consideration of way forward from the protected meeting. | For Discussion and Decision |
| 10. Chair to close the meeting. | To Note |

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes.

The recordings are held securely and are normally deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

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