

Minutes of Policy and Finance Committee Meeting

A meeting of the Policy and Finance Committee took place on Tuesday 28th July 2026 at 19.09 in the Meeting Room, Community Centre, Caxton Close, Tiptree.

Present: Cllr C Osborne - **Chairman** Cllr D Webb
Cllr B Wood

Also, in attendance: Clerk to the Council.

17/26 **Apologies for Absence:**

Apologies were proposed, seconded, and unanimously Accepted from Cllr Greenwood for being unable to attend the meeting due to personal reasons.

18/25 **Declarations of Interests:**

There were no Declarations of interest.

19/25 **Chairs Announcements:**

The Chair announced that project list for the amenities and the community youth hub are in so we can start to plan.

20/25 **Minutes of Meeting:**

The minutes of the meeting held on 26th May 2026 were proposed, seconded and **Resolved** Unanimously as being an accurate record and duly signed.

21/25 **Public Questions:**

There were no questions from the Public.

22/25 **Financial review to date:**

The Responsible finance officer informed the committee of the council's finances.

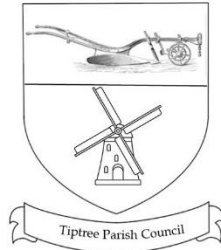
23/25 **Consideration of review of Health and safety policy:**

After discussion it was proposed, seconded and **resolved** unanimously that the policy is recommended to Full council.

After discussion it was proposed, seconded and **resolved** unanimously that Amenities & Environment committee explore extra Health and safety improvements for the grounds team in the high heat.

24/26 **Considerations of the next ten years large projects and funding:**

After discussion it was proposed, seconded and **resolved** unanimously that the committees are asked for the projects they would like to achieve in the next three years.



- 25/26 **Consideration of budget requirements for future projects:**
After discussion it was proposed, seconded and **resolved** unanimously that the larger projects that are being planned by the committees are to be included into the Tiptree parish consultation via the Consultation working group.
- 26/26 **Consideration of maintenance of the estate:**
After discussion it was proposed, seconded and **resolved** unanimously that the Clerk is to make a budget for all maintenance projects for the council.
- 27/26 **Consideration of improvements priority list to the estate:**
This item was discussed and no decision was made.
- 28/26 **Consideration of requesting committees' draft budgets for September**
After discussion it was proposed, seconded and **resolved** unanimously that the committees have draft budgets ready for the policy and finance committee by September.
- 29/26 **Consideration of Community Centre management:**
After discussion it was proposed, seconded and **resolved** unanimously that the clerk is to work with the community centre manager, to have a proposed equipment list the committee can budget for.
- After discussion it was proposed, seconded and **resolved** unanimously that the committee recommend the Staffing Sub-committee consider better support for the staff running the Community centre.
- 30/26 **Chair closed the meeting at 20.19**
Date of next meeting: on Tuesday the 22nd of September 2026 at 19.00 in the meeting room.

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