

Meeting of Amenities and Environment Committee Minutes

A meeting of the Amenities and Environment Committee took place on Tuesday 8th September 2026 19.00 in the Meeting Room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr Diana Webb - **Chair**

Cllrs Christian Kitley

Cllr Jonathan Greenwood

Cllr Tony Peck – **Vice Chair**

Cllr Barbara wood

Also in attendance: Clerk to the Council, and a member of the public.

92/26 Apologies for Absence:

No Apologies were accepted.

93/26 Declarations of interest:

No Declaration of Interest were made.

94/26 Chair's Announcements:

The Chair announced that the Clerk had completed their Certificate in Local Council Administration Qualification.

95/26 Minutes of Meeting:

The minutes of the meeting held on the 20th of August 2026 were proposed, seconded, and **Resolved** by Majority as an accurate record and duly signed.

96/26 Public questions:

The member of the Public raised concerns about the cost to remove the topsoil from the Allotment area and how the council will be moving this forward.

The resident left the meeting at 19.15

97/26 Clerks and head groundsman report and updates:

The committee received an update on the Allotments progress and the new shade sails from the Clerk and Head Groundsman.

98/26 Financial Overview:

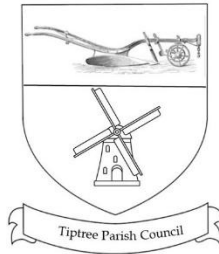
The Committee received an update from the Clerk.

99/26 Consideration of litter picking campaign:

After discussion it was proposed seconded and unanimously **resolved** that the Clerk creates educational litter picking posters for our Facebook page to increase/promote awareness of the Council's resident locality litter picking scheme.

100/26 Consideration of consultation draft. Walnut tree way:

After discussion it was proposed seconded and unanimously **resolved** that the consultation lasts for six weeks and the answers not just a tick but put into a priority to score.



101/26 Public rights of way report:

After discussion it was proposed seconded and unanimously **resolved** that the Clerk is to inform Colchester City Council about the rubble down the Public Right of Way coming adjacent Anchor Road. The Clerk is also to create a Facebook post to inform the residents that the council is only paid 29p per meter by Essex County Council, so the Public Rights of Ways are only cut once a year by the ground staff.

102/26 Consideration of Allotment marker posts:

After discussion it was proposed seconded and unanimously **resolved** that committee chose quote 2 for £1,247.23 from Tag Welding, to produce the allotment number markers.

103/26 Budgeting for 2027-2028:

After discussion it was proposed seconded and unanimously **resolved** that the committee recommends to full council that the Bus Shelters be moved to the Planning and highways committee.

After discussion, it was proposed, seconded and unanimously **resolved** that the committee's budget list be submitted to the Policy and Finance Committee. The Clerk will also investigate the cost of repairing the boardwalk at Grove Lake.

104/26 Warriors rest year two of maintenance planning:

After discussion it was proposed seconded and unanimously **resolved** that the Clerk puts the Warriors rest fencing as an item on to the next committee agenda.

105/26 S106 priority project list for CCC review:

After discussion it was proposed seconded and unanimously **resolved** that the Additional Allotments and future funding from S106 be removed from the S106 projects list.

After discussion it was proposed seconded and unanimously **resolved** that a Pump track, replacement skatepark and funding for the Peter more boardwalk be added to the S106 projects list.

106/26 Review of the environment policy:

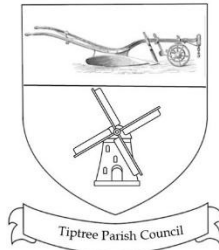
After discussion it was proposed seconded and unanimously **resolved** that Cllr Webb would draft additional chapters to cover Light pollution and reduce reuse circular economy for the Environment policy.

107/26 Draft response to resident:

After discussion it was proposed seconded and unanimously **resolved** that after alterations were made the response will be sent by the Clerk.

108/26 Report from Grove lake site visit:

After discussion it was proposed seconded and unanimously **resolved** that the financial regulations be suspended and the quote for the ecological survey that covers great, crested newts and water voles be approved at a cost of £1,164 for grove lake.



109/26 Future water security planning for the council:

After discussion it was proposed seconded and unanimously **resolved** that the Clerk gathers quotes for underground water tanks for future projects and investigates the cost for 28 water butts

110/26 The Centre of Tiptree Flower Planters:

After discussion it was proposed seconded and unanimously **resolved** that the Grounds staff are to remove the old flower planters when practicable and the Clerk is to gather quotes for slow water release planters.

111/26 Ownership of land at the bottom of Grove Road Playing Field:

After discussion it was proposed seconded and unanimously **resolved** that this item be brought back to the committee after a site visit has been conducted.

112/26 Chair closed the meeting at 21.35.

Date of next meeting Thursday 24th September at 19.00 Signed

..... **Date** 24th September 2026