

Meeting of Tiptree Parish Council Minutes

The meeting of the Full Council took place on Tuesday 1st September 2026 at 18.45 in the meeting room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr J Greenwood – Chair	Cllr D Webb - Vice Chair	Cllr S Allen-Shepherd
Cllr B Wood	Cllr M Woodcraft	Cllr A Peck
Cllr C Kitley	Cllr C Osborne	Cllr M Hatton

Also in attendance: The Clerk to Tiptree Parish Council and a member of the public.

97/26 Apologies for absence:

Apologies for absence from Cllrs Akano who was unable to attend due to personal matters proposed, seconded, and unanimously accepted.

98/26 Declarations of interest:

No declarations of interest were made.

99/26 Chair's Announcements:

The Chair announced that the Cllr McNulty and Cllr Leetch had resigned from the council. The emerging Colchester City Local Plan is going to consultation on the 22nd of August to the 13th October please respond as a private resident, and this will be on the October agenda so the council can respond to the consultation.

100/26 Minutes of Meeting:

The minutes of the meeting held on 4th August 2026 were proposed, seconded, unanimously **Resolved** as being an accurate record and duly signed.

101/26 Public questions:

The resident raised concerns over the Nine Acres Allotment site.

102/26 Receipt of Approved Minutes:

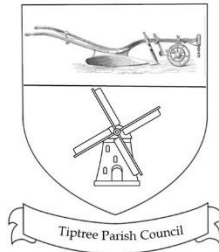
Council **unanimously** determined to receive and note the following minutes in full:

Planning & Highways committee	2 nd of June and 7 th of July 2026.
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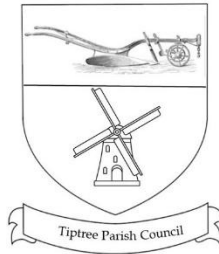
Amenities & Environment committee	14 th July and 11 th August 2026.
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103/26 County and City Councillor reports

No County or City Councillors where present.



- 104/26 **Payment List:**
The payments for the month of August were Proposed, seconded and **unanimously** approved, having been previously approved by email.
- 105/26 **Financial Overview:**
Full council received a report from the Clerk about the finances of the council.
- 106/26 **Bank Reconciliations:**
Cllr Wood informed the Council the bank reconciliation would be completed this week and confirmed at the next meeting.
- 107/26 **Consideration of exploring how to enforce the linking agreement:**
After discussion it was Proposed, seconded and resolved **unanimously** approved that the clerk acts on the recommendations in paragraph 16 of the report and that the Clerk arranges an urgent face to face meeting with the CEO and Cllr Dundas about the linking agreement.
- 108/26 **Consideration of the Poppy Appeal using the community centre:**
After discussion it was Proposed, seconded and resolved **unanimously** the council approved the use of the Community Centre free of charge for the Poppy Appeal.
- 109/26 **Consideration of the council's access to social media:**
After discussion it was Proposed, seconded and resolved **unanimously** the Clerk is to continue to pursue Face Book to regain our access to our account, and if needed set up a new Face Book account.
- 110/26 **Consideration of standing orders:**
After discussion it was Proposed, seconded and resolved **unanimously** the Standing orders would be brought back next month.
- 111/26 **Consideration of the Workshops electricity contract:**
After discussion it was Proposed, seconded and resolved **unanimously** the council chose option 1 for a 36-month contract at £2,770.13 per annum with SSE.
- 112/26 **Consideration of the new financial regulations:**
After discussion it was Proposed, seconded and resolved **unanimously** the Council approved the new financial regulations.
- 113/26 **Consideration of Redwood bank account:**
After discussion it was Proposed, seconded and resolved **unanimously** the Council approved to close the bank account and have the money returned to the Councils' current account.



114/26 Exclusion of the Press and Public:

It was Proposed, seconded and resolved **unanimously** the the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S5) of the Local Government Act 1972.

The Clerk stopped the voice recording according to council policy.

115/26 Consideration of Local government pay scale increase:

After discussion it was Proposed, seconded and resolved **unanimously** the 3.3% pay increase was accepted.

116/26 Consideration of Temporary assistance for the office:

After discussion, it was proposed, seconded and unanimously resolved that the Staffing Subcommittee may investigate a temporary full-time office support staff member through a temp agency whilst looking for a locum qualified person to fill the temporary staffing gap.

117/26 Clerks Update:

The Council received an update on the Data breach and what is happening next.

118/26 Chair closed the meeting at 19.46.

Date of next meeting 6th October 2026.

Signed

Date: 6th October 2026