Meeting of Tiptree Parish Council

Membership:		
	Jonathan Greenwood - **Chair**	Diana Webb – **Vice Chair**
	Sue Allen-Shepherd	Anthony Peck
	Matt Hatton	Mark Woodcraft
	Solomon Akano	Barbara Wood
	Christian Kitley	Christopher Osborne

You are hereby summoned to a meeting of the Parish Council to be held on Tuesday 3rd November 2026 at 18.45 in the Small Hall, Community Centre, 1A Caxton Close, Tiptree.

Ross Gurney

Ross Gurney
Clerk to the Council
28th October 2026

1.	**Apologies for Absence**	To Accept
2.	**Declarations of Interest**	For Receipt
3.	**Chair's Announcements**	For Receipt
4.	**Minutes of Previous Meeting** – 6th October 2026	For Signature
5.	**Public Questions**: The Chair will invite questions from members of the public concerning items on the agenda (max 3 mins per person)	
6.	**Receipt of Approved Minutes:**	To Receive

Planning & Highways committee	1st September.
Amenities & Environment- committee	20th September.
Staffing Sub committee	8th October & 27th October.
Community Youth Hub Sub Committee	24th September.

7.	**County and City Councillor reports** a) ECC Councillor Report b) CCC Councillor Report	To Receive
8.	**Payment List:** Formal approval of the payment lists from October (*previously approved by email*).	To Discuss and Decision
9.	**Financial Overview:** Verbal report from the Clerk.	For Information

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are normally deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

56 Church Road, Tiptree CO5 0SU. Tel: 01621 817030
Email: clerk@tiptreeparishcouncil.gov.uk
www.tiptreeparishcouncil.gov.uk

10.	**Bank Reconciliations:** Verbal report – Cllr Wood.	To Receive
11.	**Consideration of Friends of Tiptree heath grant.**	To Discuss and Decision
12.	**Consideration of Meeting dates for the first half of 2027**	To Discuss and Decision
13.	**Request for more councillors' signatories for unity and the long-term savings accounts.**	To Discuss and Decision
14.	**Consideration on finding an accountant that can do Direct debit for the wages.**	To Discuss and Decision
15.	**Review of Staff Risk assessments.**	To receive
16.	**Consideration of moving the bookings system over to Rialtas from Hall master.**	To Discuss and Decision
17.	**Consideration of the council's community engagement.**	To Discuss and Decision
18.	**Review of Remembrance Sunday plans.**	To Discuss and Decision
19.	**Consideration of the council's priority.**	To Discuss and Decision
20.	**Exclusion of the Press and Public:** To RESOLVE that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S5) of the Local Government Act 1972.	For Decision
21.	**Consideration of Staff negotiations.**	To Discuss and Decision
22.	**Consideration of report for FOI and the new procedure.**	To Discuss and Decision
23.	**Consideration of best terms for incident.**	To Discuss and Decision
24.	**Chair to close the meeting**: Date of next meeting 1st December 2026.	To Note