

Meeting Community Youth Hub Sub-Committee Minutes

The meeting of the Community and youth hub Subcommittee took place on Thursday 24th September 2026 at 19.00 in the Meeting room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr M Hatton

Cllr J Greenwood

Cllr C Kitley

Cllr M Woodcraft

Also in attendance: The Clerk to the Council. Miss L Gilbey, Mr C Smith, as part of the Sub Committee

25/26 Apologies for absence:

Apologies were proposed, seconded, and unanimously **Accepted** for Mr A Butt and Mrs A Bilsland due to a prior commitment.

26/26 Declarations of interest:

There were no **Declarations** made.

27/26 Minutes of Meeting:

The minutes of the meeting held on 27th September 2026 were proposed, seconded, and Unanimously **Resolved** as being an accurate record and duly signed.

28/26 Chairs Announcements:

The Chairman had no Announcements.

29/26 Public questions:

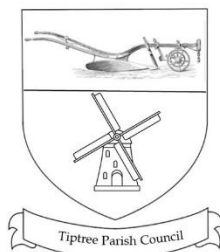
There were no questions from the public.

30/26 Clerks Report and Update:

The Clerk update the committee on the potential new land available and informed the committee on the next step of the project.

31/26 Financial Overview:

The Sub Committee received an overview of the S106 and other monies available for the Sub Committee.



32/26 **At 19:05 Mrs H Smith and Mrs J Woolven joined the meeting.**

Consideration of specification for the three Artwork designs:

After discussion It was Proposed, seconded and **Unanimously** approved that one artwork should be commissioned with all the facilities of the project, and the committee would like internal artwork produced as well as external artwork for the public consultation.

33/26 **Consideration of Consultation questions:**

After discussion, it was proposed, seconded and unanimously **resolved** that the Clerk redesign the public consultation to explain the need for the new Youth Hub project, noting that the Scout Hut is now over 60 years old and requires replacement, and to set out the advantages and disadvantages of each location identified by the Committee. The redesigned public consultation is to be emailed to the Committee for approval.

34/26 **Consideration of dates for the consultation:**

After discussion, it was proposed, seconded, and unanimously **resolved** that the public consultation needs to be ready for January 2027 and opened to the public in February 2027 and is to run until the beginning of March 2027.

35/26 **Consideration of a feasibility study after the consultation:**

After discussion, it was proposed, seconded, and unanimously **resolved** that the Clerk investigate when the feasibility study will be required and establish the timescale for the remainder of the project.

36/26 **Chair closed the meeting at 20.08.**

The next meeting will be on the 29th of October at 19.00.

Signed

Date: 29th October 2026