

## **Meeting of Amenities and Environment Committee Minutes**

A meeting of the Amenities and Environment Committee took place on Thursday 13<sup>th</sup> October 2026 19.00 in the Meeting Room, Tiptree Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

### **Councillors Present:**

Cllr Diana Webb - **Chair**  
Cllr Jonathan Greenwood

Cllr Tony Peck – **Vice Chair**  
Cllr Barbara wood

**Also in attendance:** Clerk to the Council and two members of the public.

### **121/26 Apologies for Absence:**

Apologies for absence from Cllrs Kitley, was unable to attend due to personal matters proposed, seconded, and unanimously accepted.

### **122/26 Declarations of interest:**

No Declaration of Interest were made.

### **123/26 Chair's Announcements:**

The chair made the following announcement, that in the open spaces magazine an article stated that the revised NPPF decisions on statutory consultees and a new category called safeguarded land will weaken protection for parks, gardens and open spaces.

### **124/26 Minutes of Meeting:**

The minutes of the meeting held on the 24<sup>th</sup> of September 2026 were proposed, seconded, and unanimously **Resolved** as an accurate record and duly signed.

### **125/26 Public questions:**

Two members of the public were present.

The first member of the public raised concerns about keeping the history of Tiptree alive via a history trail and the hidden Tiptree history.

The second member of the public raised concerns about the Nine Acres allotment site and complaint to Colchester City Council.

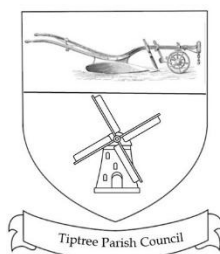
### **126/26 Clerks and head groundsman report and updates:**

The Clerk gave the committee and update on the following subjects:

- Grove lake
- CCC S106 update
- Allotment markers
- Play inspection
- Nine Acres

### **127/26 Financial Overview:**

The committee received the financial update from the Clerk.



**128/26 Consideration of Warriors rest tree work quotes:**

After discussion it was proposed seconded and unanimously **resolved** that the financial regulations be suspended.

After discussion it was proposed seconded and unanimously **resolved** that the Quote for £1,020.00 from Roman Rivers was accepted.

After discussion it was proposed seconded and unanimously **resolved** that the Office is to send out a letter to companies when asking for quotes explaining that all quotes will be reviewed.

**129/26 Consideration of future projects in Warriors rest:**

After discussion it was proposed seconded and unanimously **resolved** that the office is to investigate tall metal fencing, to be installed along the boundary with Thrustable school, and to also look in to metal seating.

**130/26 Consideration of tree work quote from the tree inspection report:**

After discussion it was proposed seconded and unanimously **resolved** that the Quote for £6,050.00 from Roman Rivers was accepted.

**131/26 Consideration of how to move forward with Grove Lake:**

After discussion it was proposed seconded and unanimously **resolved** that the Quote for £670.00 from Harling Bridge Consulting Engineers was accepted.

**132/26 Consideration of site visit for Thyme Road:**

After discussion it was proposed seconded and unanimously **resolved** that the site visit would be on Monday the 26<sup>th</sup> of October 2026 at 10 am.

**133/26 Consideration of opening hours for Thyme Road:**

After discussion it was proposed seconded and unanimously **resolved** that the clerk would ask the ground staff and Oak park security for locking up solutions.

**134/26 Consideration of how to move forward with planters:**

After discussion it was proposed seconded and unanimously **resolved** that the office purchases eight of the self-watering plant pots for Church Road planters

**135/26 Consideration of Allotment noticeboard:**

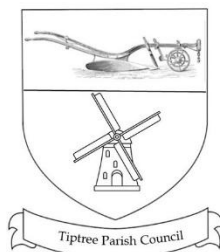
After discussion it was proposed seconded and unanimously **resolved** the committee approved Quote 3 for £594.00 from Earth Anchors

**136/26 Report on Walnut tree play area:**

After discussion it was proposed seconded and unanimously **resolved** the committee accepted the report and will look to building up a fund for the play area.

**137/26 Consideration of play equipment inspection report:**

After discussion it was proposed seconded and unanimously **resolved** the Clerk is to work with the ground staff to come back to the committee with plans on how to resolve the items that were picked up in the inspection.



- 138/26 Consideration for type of replacement van for the ground staff:**  
After discussion, it was proposed, seconded and unanimously **resolved** that the Clerk and ground staff investigate the van's part-exchange value to establish a budget range for its replacement.
- 139/26 Consideration for interactive outdoor play at park lane/country park:**  
This item was discussed and no decision was made.
- 140/26 Consideration of replacement trees for the office:**  
This item was discussed and no decision was made.
- 141/26 Consideration of next year's projects for Grove Road playing field:**  
After discussion, it was proposed, seconded and unanimously **resolved** that the Clerk gathers quotes for a five aside football and basketball MUGA.
- 142/26 Review of the environment policy:**  
After discussion, it was proposed, seconded and unanimously **resolved** that the policy is updated and brought back to the committee.
- 143/26 Review of the Biodiversity action plan:**  
After discussion, it was proposed, seconded and unanimously **resolved** that the Biodiversity Action Plan is completed and brought back to the committee.
- 144/26 Consideration of subject for the History board:**  
After discussion, it was proposed, seconded and unanimously **resolved** that the Council will work with Mrs Bamford on the new history boards for Tiptree.
- 145/26 Chair closed the meeting at 21.29.**  
Date of next meeting Tuesday 10<sup>th</sup> November at 19.00
- Signed ..... **Date** 10<sup>th</sup> November 2026